

## BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Neal Gossage, PO Box 1008, TAUNTON TA1 9RB

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[Http://www.bishopslydeard.org.uk](http://www.bishopslydeard.org.uk)

8 February 2024

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless the Parish Council by resolution(s) enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Bishops Lydeard & Cothelstone Parish Council.**

**You are summoned to attend a meeting of Bishops Lydeard & Cothelstone Parish Council in the Old Small Hall, accessed from the car park entrance on Wednesday 14<sup>th</sup> February 2024 at 7:00pm at Bishops Lydeard Village Hall.**

Neal Gossage  
Clerk to the Council

### AGENDA

- 1 Apologies
- 2 Declarations of interest relating to matters on the agenda
- 3 Adoption of the minutes of the Parish Council meeting held on 13<sup>th</sup> December 2023
- 4 Adoption of the minutes of the Parish Council meeting held on 10<sup>th</sup> January 2024
- 5 Action Tracker
- 6 Matters Arising
- 7 Clerk's Report
- 8 Chairman's Report
- 9 Comments from members of the public
- 10 Planning applications  
**Planning application 06/24/0001/CMA**  
Application to determine if Prior Approval is required for a change of use and conversion from commercial, business and service use (Class E) into 1 No. dwelling (Class C3) at Post Office and General Stores, 1 Taunton Road, Bishops Lydeard Application Type: Class MA Notification Grid Reference: 316830.129121. [The planning application can be viewed online.](#)
- 11 Update and report on Local Community Network, to include issues around youth provision and flooding

- 12 Appointment of Vice-Chair
- 13 Appointment of Climate Change Councillor
- 14 Appointment of a member of the Staffing Committee
- 15 Staffing Committee - approval of expanded Terms of Reference
- 16 Roads and traffic issues. To consider and agree the Council's response to the "initial brief" document from Somerset Council's Programme Management Office, including both the response prepared by TPA and by the Council.
- 17 Avon and Somerset Police Report
- 18 Ash Priors Common. To consider the suggestion that the Common could be gifted to the Parish Council and whether, considering the benefits and the potential ongoing costs, the Council wishes to proceed with the acquisition.
- 19 EV Charging Points update
- 20 Confirmation of the appointment of Neal Gossage, Clerk
- 21 To consider and approve the quotation for dog bin emptying and grass cutting for 2024-25 at a cost of £4,944
- 22 To consider and approve the quotation for carpet cleaning at the library at a cost of £100
- 23 To consider and approve the quotation for a defibrillator for the school £500
- 24 Parish Lengthman's Report
- 25 Somerset Council matters
- 26 Response to AGAR complaints by two parishioners
- 27 Authorisation of Clerk's pay for February 2024 £2,058.75
- 28 Finance  
To approve the financial statements for the quarter ended 31 December 2023 including budget overspends as follows:

	31/12/23 Actual	Year budget	Overspend
	£	£	£
Insurance	1,037	1,030	7
Admin expenses	1,207	650	557
Dog bin emptying	3,281	2,750	531
Election costs	5,195	4,000	1,195

Overall costs (excluding CIL/MUGA) were underspent at the end of December 2023 so it is anticipated that other budgets can be vired to cover these overspends once the final figures for the full year are known.

To approve the invoices and payments set out in the spreadsheet entitled “purchase invoice log”

To note income received:

29/12/23	VAT repayment	£7,630.36
31/12/23	Interest	£5.53
4/12/23	Interest	£1,578.38

To note payments made:

10/1/24	Go Cardless	£5.52
31/12/23	Bank Charges	£21.15
29/12/23	Bank Charges	£13.28
12/1/24	PAYE/NI	£899.85
12/1/24	Training	£50.00
12/1/24	Jack Councill	£1,287.42
12/1/24	SC SID posts	£3051.76
12/1/24	Library Mtce	£259.44
12/1/24	SPFA	£15.00
12/1/24	AIS Cleaning	£731.22
12/1/24	Jack Councill	£1120.5

29 To note planning permissions granted:  
None

30 To note planning permissions refused/withdrawn:  
None

31 Any other business – for report only