

## **BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL**

Clerk to the Council: Neal Gossage, PO Box 1008, TAUNTON TA1 9RB

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[Http://www.bishopslydeard.org.uk](http://www.bishopslydeard.org.uk)

8 December 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless the Parish Council by resolution(s) enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Bishops Lydeard & Cothelstone Parish Council.  
You are summoned to attend a meeting of Bishops Lydeard & Cothelstone Parish Council in the New Small Hall, accessed from the Mount Street entrance on Wednesday 13<sup>th</sup> December 2023 at 7:00pm at Bishops Lydeard Village Hall.**

Neal Gossage  
Clerk to the Council

### **AGENDA**

- 1 Apologies
- 2 Declarations of interest relating to matters on the agenda
- 3 Adoption of the minutes of the Parish Council meeting held on 8<sup>th</sup> November 2023
- 4 Matters arising
- 5 Clerk's report
- 6 Chairman's report
- 7 Comments from members of the public
- 8 Planning applications
  - 13/23/0010 Proposal: Conversion of small room in external wall to be used for a winter bat roost with small slit stone window to be blocked up and external door to be fitted at Cothelstone Manor, Cothelstone Road, Bishops Lydeard Application Type: Full Planning Permission.
  - 06/23/0034/T Proposal: Application to carry out management works to one beech tree included in Taunton Deane Borough (Bishops Lydeard No.2) Tree Preservation Order

1997 at 1 South Drive, Sandhill Park, Bishops Lydeard (TD705) Application Type: Pruning of Tree(s) covered by TPO

13/23/0003 Proposal: Erection of a single storey extension to the side and rear with construction of driveway and parking at Doveleys, Cushuish Road, Cothelstone

Application Type: Full Planning Permission.

All applications can be viewed online at line <https://www.somerset.gov.uk/Planning-West-Apps>

9 To consider representations from James Dakin, Headteacher of Bishops Lydeard Church School, in connection with a CIL funding bid of up to £20,000 and to decide on that application

10 Roads and traffic issues. To consider the report of the meeting on 17<sup>th</sup> November, to approve and agree next steps and to consider and decide on a new fee proposal from Transport Planning Associates.

11 Avon and Somerset Police Report

12 CIL Working Party – to add at least one other member to this (current members Cllrs Martin, Lewin-Harris and Hunt) who need not be a Councillor

13 Library update Councillor Pattemore

14 Streamside group update

15 Strategic outline case for a cycleway between Bishops Lydeard and Taunton Councillor Lewin-Harris

16 Banking arrangements and Rationalisation. To approve reducing the number of accounts held and the transfer of the majority of funds into the Public Sector Deposit Fund.

17 EV charging points. To hear a report on progress from the Working Party.

18 To consider a funding request from Citizens Advice and agree any contribution

19 Parish Lengthsman's Report

20 Replacement of parish laptop

21 Somerset Council matters

22 Resignation of Internal Auditor and appointment of new Internal Auditor

23 Authorisation of additional hours worked by the new Clerk (5 in October and 42 in November) and approval of the local government pay award to £16.67 backdated to April 2023.

24 Finance

- Half year finance update

- Schedule of direct debits

**To note income received:**

PSDF Dividend/Interest October 2023 £1,488.97

Library income December 2023 £64.10

**To note payments made by direct debit:**

Somerset Web Services 2/11/23 £5.52

EDF Energy October 2023 £109.15

British Gas £81.90

HSBC bank charges £13.27

Unity Trust bank charges £20.10

**To note payments made by BACS/Cheque:**

Lengthsman September 2023 £1,140.70

Lengthsman October 2023 £1,287.42

Bishops Lydeard Village Hall £90.45

SC Library Legionella Assessment October £240.00

SALC £881.85

Coomber Security Systems – Service £345.24

SC Library salaries Q2 2023/24 £2,858.82

AIS Cleaning Contractors November 2023 £731.22

**To authorise payments to be made by cheque or BACS**

Bishops Lydeard Village Hall October 2023 £175.00

Neal Gossage (Salary December 2023) up to £1,900.00

Normal hours 65 plus 47 additional hours to catch up on backlog of work

Balance of MUGA project £1,800.00

Balance of POS project: (TBC)

Lengthsman November 2023 TBC

25 Budget 2024/25. To discuss the budget situation and take initial decisions which can underpin a formal decision next month.

26 To note planning permissions granted

None

27 To note planning applications refused/withdrawn

A number awaiting a decision

28 Any other business – for report only

29 Date of next meeting Wednesday 10<sup>th</sup> January 2024 7pm Bishops Lydeard Village Hall