## **BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL**

Proper Officer and temporary clerk: C Martin c/o 6 Farriers Green, Monkton Heathfield, Taunton, TA2 8PR Phone: 01823 412922 Email: <a href="mailto:clerk@bishopslydeard.org">clerk@bishopslydeard.org</a> http://www.bishopslydeard.org.uk/

15<sup>th</sup> September 2023

Members of the public and press are entitled to attend the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: Councillors Martin, Ball, Bletcher, Allen and Bainbridge, as members of the Staffing Committee

You are summoned to attend a meeting of the Staffing Committee of Bishops Lydeard and Cothelstone Parish Council in the New Small Hall, Bishops Lydeard Village Hall on Thursday 21<sup>st</sup> September 2023 at 7.00pm.

Clive Martin

Proper Officer and temporary volunteer clerk to the Council

## **AGENDA**

- 1. Apologies
- 2. Declarations of Interest relating to matters on the agenda
- 3. Adoption of the minutes of the Staffing Committee meeting held on 25th July 2023
- 4. Matters arising
- 5. Comments from members of the public
- 6. Recruitment and Appointment of a Clerk and Responsible Financial Officer
  - a. To report on applications received by the closing date of 11<sup>th</sup> September 2023
  - b. To agree the timetable for interviewing candidates

7. Any other business, for information only

8. Date of next meeting.