

ADOPTED
BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd, Rose Cottage, Oldway Lane, Wrantage, Taunton, TA3 6DE.
Phone: 01823 412922 Email: clerk@bishopslydeard.org Website: <http://www.bishopslydeard.org.uk>

Minutes of the Parish Council meeting held on Wednesday 28th September 2022 at 7pm at Bishops Lydeard Village Hall.

Persons present: Cllrs Martin (Chair), Morency (Vice-Chair), Allen, Ball, Hunt, Pattermore, Delderfield and Rigby (until 7.52pm).

Persons absent: Cllrs Lewin-Harris, Warmington and Bainbridge

In attendance: Mrs Amy Shepherd (Clerk) and 6 members of the public.

108/22 Apologies

Apologies were received from Cllrs Lewin-Harris, Warmington and Bainbridge.

109/22 Declarations of interest relating to matters on the agenda

Cllr Morency declared a personal interest in respect of planning application number 06/22/0027.
Cllr Pattermore declared a personal interest in respect of item 14 'MUGA repairs / replacement update'.

110/22 Adoption of the minutes of the meetings held on 10th August 2022

The minutes from the Parish Council meeting on 10th August 2022 were agreed as an accurate record of the meeting.

111/22 Matters arising

There were no matters arising.

112/22 Co-option into Parish Councillor Vacancy

Applicants David Balston, Colin Delderfield and Paul Wheatley made statements outlining why they should fill the Parish Councillor vacancy.

A vote followed. Colin Delderfield received the majority of votes, and it was therefore resolved that Colin Delderfield be co-opted as a Parish Councillor to fill the vacancy caused by the resignation of James Russell.

Cllr Delderfield completed the required Declaration of Acceptance of Office form in the presence of the Clerk.

113/22 Clerk's Report

Clerk's report was read to the council (attachment 1).

Actions required:

- Clerk to follow up the installation of dog bin at Quantock View

114/22 Chairman's Report

Chair reported that he had carried out the following activities since the last Parish Council meeting:

- Written an article for Fiveways.
- Continued to liaise with the Quantock View South Side Residents Group regarding the Quantock View proposals.

The agenda was interrupted to take item 20 'Somerset County Council and Somerset West and Taunton Council matters'.

115/22 Somerset County Council and Somerset West and Taunton Council matters

Cllr Rigby reported on the following:

Bus services in Somerset – SCC are going to support two bus services that were going to be removed by the operator. There is a need to support bus services to get bus usage up. Usage is currently at 70% compared to usage prior to Covid.

Bus It campaign – ongoing, currently five weeks in. September is Catch The Bus month. Bus services need to be used or they will be lost.

Cycle Path - £50k spend authorised to move project forward. Feasibility study was carried out about 8 years ago. This needs updating / upgrading and landowner negotiations need to be carried out in order to prepare an application to apply for funding when a funding opportunity becomes available.

Taunton Town Council proposals going through SWT Full Council. Incorporates urban expansion of Staplegrove.

Innovation Exchange – took place yesterday.

Autonomous vehicle trial – one of only three towns in England that were selected for the trial as part of a market research programme.

Wall at Delta Rise – work to commence next month – lengthy road closure. Cllr Rigby to circulate details of proposed design / works. Works will include fence replacement at top at boundary with Darby Way. Cllr Rigby to check if traffic lights could be used instead of a full road closure.

New CEO of County Council - Duncan Sharkey has been appointed and will join the Council next week. Duncan Sharkey will also be the CEO of the Unitary Council.

Capped bus fare in Taunton - starting in 5-6 weeks. Capped for three years. Separate government scheme to cap all local fares to £2.00 for a single ticket from 1st January to end of March 2023.

Road closure signage – not very good – following it up with Traffic Management department at SCC.

Trying to change the system to include detail of what is closed and where. Any issues that Cllrs notice to email to Cllr Rigby.

Ash Priors Common – ongoing maintenance / management. SWT meeting with representatives of Ash Priors Parish about transfer of ownership to the village. The management agreement runs until August 2024. Cllr Rigby to take some more advice regarding the transfer of ownership of the common.

The agenda was resumed.

116/22 Comments from members of the public

A member of the public raised concerns about speeding in the village and on A358 and expressed a need for enforcement.

A member of the public raised the condition of land on the west side of the A358 in East Combe, opposite East Combe House. The land is untidy with a number of sheds and is being occupied overnight for which a planning enforcement notice has been in place for 2.5 years. Cllr Rigby confirmed that SWT Planning Enforcement Officers are seeking internal legal advice to see what enforcement action can take place and what planning permission is required.

A member of the public reported that she was nearly hit by a vehicle on Mount Street and would like to know more about the proposed traffic calming measures.

117/22 Avon and Somerset Police Report

The August Police Report was circulated in advance of the meeting and its contents noted.

118/22 Planning applications for comment

06/22/0027 Formation of parking spaces on part of green space at Quantock View, Bishops Lydeard
The Parish Council supports the granting of permission.

06/22/0030 Erection of a single storey extension to the rear with conversion of barn to ancillary accommodation at Church House, 6 West Street, Bishops Lydeard
The Parish Council supports the granting of permission.

06/22/0031/A Display of 3 No. non-illuminated advertisement/sponsorship signs on Dene Cross Roundabout, A358/745, Bishops Lydeard
The Parish Council supports the granting of permission.

119/22 Confirm CIL Committee membership

Clerk confirmed that the CIL Committee membership currently included the Chair, Vice Chair and Cllr Lewin-Harris and one position was available following the resignation of Cllr Russell. Cllr Hunt agreed to fill the position.

120/22 Confirm Climate Change Lead

Clerk confirmed that Cllr Russell was previously the Climate Change Lead. Cllr Delderfield volunteered to become the Climate Change Lead. Chair to meet with Cllr Delderfield to bring him up to speed on this and other Parish Council matters.

121/22 Road and Traffic Issues

Feedback from Working Group meeting

The notes from Working Group Meeting on 14th September were circulated in advance of the meeting as follows:

Notes from the Road and Traffic Issues Working Group meeting held on Wednesday 14th September 2022 at 10.00am.

Persons present: Cllrs Martin, Lewin-Harris and Ball.

Persons absent: Cllr Bainbridge

In attendance: Mrs Amy Shepherd (Clerk).

Apologies

Apologies were received from Cllr Bainbridge.

Aims of the proposed works

The aims of the proposed traffic management proposals in the village were discussed and agreed as:

- To improve the safety of pedestrians in the village
- To encourage that adherence to the 20mph speed limit by vehicle users through the use of physical interventions and where possible without the use of signs and lines.

Aims of the Working Group

- Task and finish group to oversee the proposals and make recommendations for approval by the full Parish Council.

It was noted that the Working Group and Parish Council needed to be mindful of when the large

amount of Community Infrastructure Levy (CIL) that has been received needs to be spent by (29th April 2026).

The Working Group noted that there was a need for further public consultation in respect of the proposals, the proposed consultation methods will require approval by the full Parish Council.

Cothelstone Road Village Gateway, Virtual Pavement and Crossing

A mini-Section 278 agreement with SCC is required for these works. Mini Section 278 agreements can be used for works up to the cost of £20k.

TPA have approached SCC Highways formally regarding the proposed works, the only issue with the proposed works may be the virtual footpath element.

The importance of completing one gateway was noted to enable it to be used as an example for the consultation on the wider traffic proposals.

The timescales for delivery of this work depend mainly on how long it takes for the agreement to be approved by SCC Highways.

Consultation

Cothelstone Road works

The Working Group discussed the consultation mechanisms for this element and recommended the following:

- Houses at the front of Delta Rise to be visited (Cllr Martin to visit)
- Houses next to football club to be visited (Cllr Lewin-Harris to visit)
- Football club have already been consulted and are fully supportive of the proposal.

It was noted that the recommended consultation should take place once the plan of the proposed works is clearer and agreed with SCC Highways.

Big Section 278 Agreement Works

The Working Group recommended that a parish wide consultation event takes place at the end of the year, after the Cothelstone Road works are delivered.

The Working Group also recommended that separate consultation also takes place with homeowners of properties that are adjacent to any of the proposed works.

Quantock View Parking Proposal

The Working Group recommends that all Quantock View properties are leafleted to inform them of the proposals and to gather views on green space improvements once the planning application has been determined.

Extent of Big Section 278 Agreement Works

Each element of TPAs suggested works for inclusion in the big Section 278 Agreement were discussed as follows:

1. Village Gateways
 - a. Minehead Road – suggest that the gateway is a narrowing only (not raised) and that it is located further back than where it is currently indicated on the plan, nearer to the woodland.
 - b. Taunton Road – the agreed plans for the DWH development need to be checked as a form of gateway on Taunton Road was included. Suggestion that the gateway should be located near to where the development starts on Taunton Road.

- c. Station Road – suggested that the gateway is a narrowing only (not raised or with a crossing point) and that it is located near the electricity sub-station.
 - d. West Street – it was noted that West Street is narrow anyway. Suggestion that the gateway is located further along West Street, perhaps near the Scout Hut.
2. Gore Square (PDF 2102-030-SK06)
Full drawings have not been provided yet by TPA, but the intention is that this will be a raised paved area.
3. Mill Lane / Mount Street
Raised paved area.
4. Raised crossing at Mount Street near Village Hall
Suggest that this is moved closer to the garage.
5. Hither Mead Crossing (additional work proposal)
Explore the possibility of a crossing point being added at the bottom of Hither Mead near the junction with Mount Street or alternatively raise the whole junction (incorporating from north of Lydeard Mead to South of Village Hall).
6. Hither Mead Bridge
Location of bus stop on the other side of the road needs to be explored as it isn't shown on the plans produced.
7. Quantock View / Mount Street Junction Reconfiguration
Noted as a potentially contentious proposal. Removing part of the pavement should enable better manoeuvrability of the junction.
8. School frontage
The advantages and what will be achieved by this element was questioned. Suggested that TPA are asked to develop a proposal that is less substantial and a more cosmetic intervention. Perhaps just a crossing point with a graded surface.
9. Crossing Point on Church Street near Co-op
Possible locations for the crossing point were discussed. It was noted that locating it near to the entrance of the Vicarage or near the entrance to the Church would result in a loss of one parking space. It was agreed to try to identify an alternative location where there are already double yellow lines on both sides of the road. It was suggested that the crossing point should not be raised.

Queries for TPA:

In addition to the suggestions raised as part of the discussion of the elements of the big Section 278 Agreement the following additional queries were raised:

- What is number 4 on the JPEG document?
- Request copy of the full drawings for Gore Square (as invoiced).

Next Steps

- Clerk to develop and circulate notes from the meeting

- Cllr Martin to raise queries / suggestions with TPA
- Working Group to meet again once a response is received, hopefully prior to the October meeting with a view to developing recommendations in respect of the big S278 agreement works and consultation exercises.

There being no further business to discuss, the meeting ended at 11.45am.

The notes of the meeting were reviewed, recommendations accepted, and the following observations and suggestions were made:

- Consideration should be given to the closure of the Minehead Road slip road from the A358 as part of the proposals.
- Any crossing point on Church Street near the Co-op is likely to require losing at least two car parking spaces to enable adequate visibility.

Chair to liaise with the Traffic Consultant regarding all of the points raised.

Working Group to meet again in the next couple of weeks.

Communications and sharing information about the proposals with members of the public was raised. It was agreed that information should be added to the PC website and shared on the Facebook page providing information about the proposals so far. Clerk and Chair to develop material for publication.

Quantock View Parking Proposal update

The planning application is currently being considered and the outcome is awaited.

122/22 MUGA repairs / replacement update

Clerk confirmed that Abacus Construction have been instructed to carry out the works following their quote being accepted at the last meeting. A payment equivalent to 50% of the quote is payable in advance and is included in the list of payments for authorisation under the finance item.

Clerk to request a site meeting with the Village Hall and Abacus Construction prior to the commencement of works.

Cllr Allen requested that the MUGA Committee keep a close eye on the external perimeter of the MUGA during their inspections of the MUGA. Clerk to contact Cllr Lewin-Harris.

123/22 Station View Public Open Space update and consider alternative schemes

Two alternative schemes were circulated in advance of the meeting and considered.

It was agreed to proceed with Revised Option 2. Clerk to liaise with Foothills Landscapes and confirm next steps.

124/22 To discuss the David Wilson Homes development Public Open Space

Clerk confirmed that there was no update, a response is awaited from DWHs solicitor.

A discussion about the potential ongoing maintenance costs took place.

125/22 Tree Planting Licence Station Road update and approval to pay SCC legal costs

Clerk outlined a request from SCC for the Parish Council to cover SCCs legal costs of £300.00 for a Tree Planting Licence to be developed. It was agreed to defer consideration until the next Parish Council meeting when Cllrs Lewin-Harris and Warmington will be present. Clerk to try to obtain a copy of a tree planting licence to understand the obligations that it may place on the Parish Council.

126/22 Speed Indicator Device update and approval to cover cost of installation of new posts

Clerk outlined correspondence received from SCC about a need for two new posts to be installed for the SID; one at Greenway and one at Cothelstone Road near Delta Rise. The cost of each post is in the region of £200.00. It was agreed that the PC would pay for the erection of two new posts.

Clerk confirmed that locations on Hither Mead and Taunton Road have been agreed and the Parish Council can proceed with placing the SID at these locations. It was agreed that the SID should be placed on Hither Mead first. Clerk to liaise with the Lengthsman about installing a bracket.

127/22 Parish Lengthsman Report

The Parish Lengthsman report summarising work that had been carried out in August was tabled at the meeting and its contents noted.

Clerk to ask the Lengthsman to:

- Trim hedge near crossing point by underpass to Quantock Brewery.

Cllr Pattemore reported that three traffic cones remain at Greenway following completion of the road works a couple of months ago. Clerk to liaise with SCC regarding their removal.

Clerk to liaise with James Russell about the Darby Way Telephone Box to gather details of those who had volunteered to help with its refurbishment. Clerk to also ask James Russell about fixing the glass in the Mount Street Telephone Box.

128/22 Finance

To note income received

Interest	
HSBC	£5.14
PSDF	£182.62
Library (Fees and Charges)	£94.55
SWT	
Precept	£30839.00
Burial Grant	£594.00
Footpath Grant	£400.00
Playing Field Grant	£806.00

To note payments approved by the Chair and Clerk:

Clerks Expenses (Travel, Office 365)	£60.89
Water 2 Business (Water Rates – Public Conveniences)	£313.25

To approve payments

Payments to be made by Direct Debit:

BT (Telephone and broadband)	£83.10
Somerset Web Services (Email account)	£5.52
British Gas (Public conveniences Electric)	£62.31
EDF Energy (Library Electric)	£50.42

Payments to be made by BACS:

Jack Council (Parish Lengthsman Work – August)	£1262.30
AIS Cleaning Contractors Limited (Toilet and Library cleaning)	£671.70
PKF Littlejohn LLP (External Audit)	£1560.00
Abacus Construction (50% of quote in advance for MUGA fencing)	£23,520.00
Somerset Association of Local Councils (Affiliation Fee)	£838.37
TPA Limited (Hither Mead Crossing – full detailed drawings on basis of new topographic survey. Gore Square to Village Hall – preparation of preliminary	

detailed drawings based on a new topographic survey)	£3960.00
St Mary's PCC (Burial Ground Grant)	£400.00
Viking (Stationery and postage stamps)	£157.77
Payments to be made by cheque:	
St Thomas' PCC (Burial Ground Grant)	£200.00

It was proposed, seconded, and voted unanimously that the payments be approved.

129/22 To note planning permissions granted

13/22/0003 Erection of timber garden shed at 1 Yeas Cottage, Cushuish (retention of works already undertaken) - Decision of Conditional Approval was made on 22/08/2022.

06/22/0014 Erection of a single storey extension to the front of 1 Hamber Lea, Bishops Lydeard - Decision of Conditional Approval was made on 05/08/2022.

06/22/0018 Replacement of conservatory with the erection of a single storey extension to the rear of 46 Greenway, Bishops Lydeard - Decision of Conditional Approval was made on 29/07/2022.

06/22/0020 Erection of a shed to house mobility scooter at 2 The Stables, South Drive, Sandhill Drive, Bishops Lydeard - Decision of Conditional Approval was made on 09/09/2022.

13/22/0004 Replacement of dwelling with associated works at Fennington Farm, Fennington Lane, Kingston St Mary (amended scheme to 13/21/0001) as amended by agents email of 15th August 2022 and Dr Nos 2210028.DUS-06 Rev C, 2210028.DUS-02 Rev C, 2210028.DUS-04 Rev C, 2210028.DUS-05 Rev C and 2210028.DUS -03 Rev D - Decision of Conditional Approval was made by the Development Control Manager under delegated powers on 12/09/2022.

06/22/0019/T Application to pollard two Poplar trees and to pollard ('monolith') 18 Ash trees (due to Ash Dieback disease) and to carry out management works to one Ash tree included in Taunton Deane Borough (Bishops Lydeard No.2) Tree Preservation Order 1997 at Greenway Woods, to the east of 46 Greenway, Bishops Lydeard (TD705) - Decision of Conditional Approval was made on 12/09/2022.

130/22 To note planning applications refused/withdrawn

13/21/0002: Erection of a two-storey extension to the side, single storey extension to the rear and formation of driveway and access at Doveleys, Cushuish Road, Cothelstone – Withdrawn.

131/22 Any Other Business - for report only

Cllr Hunt reported that the hedge row has been cut very low at the back of the Paddock development. Clerk to check the planning permission provided to see if this was permitted.

Cllr Hunt reported that she has been trying her best to move forward with a road closure for Lydeard Illuminated but is waiting for information from Cllr Rigby regarding the road closure application and Bridgwater Carnival Club who have not replied. Cllr Hunt confirmed that she is continuing to chase and also trying to get some of the money back.

Cllr Hunt reported that the Events Committee established a short time ago is not being taken forward. Cllr Pattermore reported that all of the remaining Welcome Packs have been distributed.

132/22 Date of next meeting:

The next meeting will be held on Wednesday 11th October 2022, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 8.57pm.

Signed

A handwritten signature in black ink, appearing to be 'edti' with a flourish at the end.

Date: 12th October 2022