

ADOPTED
BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd, Rose Cottage, Oldway Lane, Wrantage, Taunton, TA3 6DE.
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Minutes of the Parish Council meeting held virtually on Wednesday 5th May 2021 immediately after the Annual Parish Council meeting.

Persons present: Cllrs Martin (Chair), Morency (Vice-Chair), Davenport, Pattemore, Armstrong, Watson, Warmington, Lewin-Harris and Russell.

Persons absent: Cllrs Allen and Rigby.

In attendance: Mrs Amy Shepherd (Clerk) and 7 members of the public.

09/21 Apologies

Apologies were received from Cllr Allen.

10/21 Declarations of interest relating to matters on the agenda

Cllr Davenport declared a prejudicial interest in respect of planning application number 06/21/0015/LB
Cllr Pattemore declared a prejudicial interest in respect of planning application number 06/20/0049/CQ
Cllr Russell declared a personal interest in respect of planning application number 13/21/0001

11/21 Adoption of the minutes of the meeting held on 10th March 2021

The minutes from the Parish Council meeting on 10th March 2021 were agreed as an accurate record of the meeting.

12/21 Matters arising

There were no matters arising.

13/21 Clerk's Report

Clerk's report was read to the council (attachment 1).

Cllr Morency reported that he had also chased the school regarding the trees and is not receiving a response. A member of the public from Quantock View confirmed that they had received communication from school confirming that the trees are being looked at. Chair to follow up.

Cllr Lewin-Harris suggested that the Clerk communicate with SWT regarding adoption of spaces to put a stop to the suggestion that is being made to members of the public that the PC is going to adopt the spaces.

Cllr Lewin-Harris requested an update regarding Delta Rise. Clerk to follow up

14/21 Comments from members of the public on matters not listed on the agenda

A member of the public reported that Sandhill Park Estate Company and Management Company has now been handed over legally to residents of South Drive who are now responsible for the upkeep of the areas including the road. Three directors have been appointed and a company secretary – details are available on Companies House. The member of the public requested that the PC consult with the group on any issues or items that may impact on the Sandhill Park areas.

15/21 Planning applications for comment

13/21/0001 Replacement of dwelling with associated works at Fennington Farm, Fennington Lane, Kingston St Mary

The Parish Council supports the granting of permission.

06/21/0009 Replacement of conservatory with the erection of a single storey extension to the rear of 2 Wheatstones, Bishops Lydeard

The Parish Council supports the granting of permission.

06/21/0012 Erection of a single storey extension/annexe to the side of 22 Hither Mead, Bishops Lydeard

The Parish Council supports the granting of permission.

06/21/0005 Erection of a rear extension at 27 Lethbridge Park, Bishops Lydeard

The Parish Council supports the granting of permission.

06/21/0013 Notification for prior approval for proposed change of use of part of the building from shop (Class A1) to ancillary accommodation for the dwelling at 1 Taunton Road, Bishops Lydeard.

The Parish Council supports the granting of permission and makes the following comments:

- The dwelling is in the conservation area, but it is noted that no changes will be made to the shop front as a result of the proposal.

06/20/0049CQ Prior approval for proposed change of use from agricultural building into 4 No. dwelling houses (Class C3) and associated building operations at Greenway Farm, Greenway Road, Bishops Lydeard (amended parking plan)

Cllr Pattermore left the meeting at 19.45pm

The Parish Council supports the granting of permission subject to the proposed drainage system being adequate to accommodate the 4 dwelling houses.

Cllr Pattermore re-joined the meeting at 19.50pm

06/21/0016 Replacement of single storey extension with the erection of a two-storey extension and relocation of vehicular access at 4 Mount Street, Bishops Lydeard

The Parish Council supports the granting of permission.

06/21/0015/LB Re-thatching of dwelling and summer house at Warre House, 2 Mount Street, Bishops Lydeard

Cllr Davenport left the meeting at 19.53pm

The Parish Council supports the granting of permission.

Cllr Davenport re-joined the meeting at 19.54pm

06/21/0017/A Display of 29 No. various non-illuminated signs for housing development marketing signage at Taunton Road, Bishops Lydeard (retention of works already undertaken)

The Parish Council noted that signage already displayed along the A358 does not form part of this application – comments to be made noting this.

06/21/0018/T Application to fell one Maple tree included in Taunton Deane Borough (Bishops Lydeard No.1) Tree Preservation Order 2012 at The Paddocks, Bishops Lydeard (TD1098)

The Parish Council supports the granting of permission.

06/21/0020 Replacement of conservatory with the erection of a single storey extension to the rear of 37 Greenway, Bishops Lydeard
The Parish Council supports the granting of permission.

16/21 Bishops Lydeard Christmas Street Fayre

Chair outlined the document circulated in advance of the meeting providing information about the Christmas Street Fayre. The event is being organised by the same group who organised the Christmas Lights.

Clerk to find out more information about the process and cost of applying for a road closure and the cost of including the event in the PC's public liability insurance cover. Item to be added to the agenda for the next meeting for update / further discussion.

17/21 Update regarding Sandhill Park Mansion

Cllr Davenport confirmed that there was nothing to report. Negotiations are still proceeding.

18/21 Road and Traffic Issues

Update regarding the Quantock View Parking proposal

Chair summarised the site visit that took place with the Traffic Consultants in April. Since the meeting, a Draft Technical Note has been received from the Traffic Consultant and circulated. The Technical Note puts forward some proposals for improvements on Quantock View.

The report was circulated in advance of the meeting.

Councillors discussed the report and put forward their thoughts on the contents.

It was agreed that the Chair would move forward with the following actions in advance of the next Parish Council meeting:

1. Meet with the members of the residents' group to discuss the recommendations in the technical note to identify what can be moved ahead with.
2. Meet with the school to discuss their active travel plan. If one doesn't exist, the consultants could prepare it for them.

Feedback on progress with these actions to be provided at the next meeting.

Update regarding 20mph speed limit.

Clerk confirmed that only two comments were received by SCC on the draft TRO in respect of the 20-mph speed limit. SCC have confirmed that they are now working on the design and works order in order for the works to be programme in as soon as possible.

19/21 To discuss Cycle Path from Bishops Lydeard to Taunton

In Cllr Rigby's absence, this item was deferred to the next meeting.

20/21 Somerset County Council and Somerset West and Taunton Council matters

In Cllr Rigby's absence, this item was deferred to the next meeting.

21/21 To consider making a contribution towards the installation costs of a memorial bench for Neil Dunsford

It was agreed that the Parish Council would make a £800.00 contribution towards the installation costs of the memorial bench.

22/21 Avon and Somerset Police Report

The contents of the Police Report for April which was circulated shortly before the meeting was noted.

23/21 Parish Lengthsman Report

The Parish Lengthsman Report for April which was circulated in advance of the meeting was noted. The Parish Lengthsman wage increase was approved.

24/21 Finance

Annual Governance Statement approval

Clerk outlined the Annual Governance Statement. The Annual Governance Statement was approved.

To report on payments authorised by the Chair since the last meeting:

Clerks' expenses (Travel, office 365 and Zoom subscriptions)	£50.48
British Gas (Library Electric)	£38.40
Intelligent Workplace Solutions (Cleaning – toilets)	£367.62
GB Sports and Leisure (Site survey of MUGA)	£150.00
Jack Council (Parish Lengthsman Work – February)	£436.40
Bishops Lydeard Village Hall (MUGA and Car Park Lease)	£175.00
Triscombe Nurseries (8 Trees)	£379.10

To note income received

Interest (HSBC)	£2.79
Interest (Nationwide)	£298.68
Hanging Basket contribution (China Cottage)	£200.00
Hanging Basket contribution (Miles Estate Agents)	£200.00
Hanging Basket contribution (Mount B+B)	£20.00
CIL Payment	524818.18

To approve payments

Payments to be made by Direct Debit:

BT (Telephone and broadband)	£73.20
Somerset Web Services (Email account)	£5.52
British Gas (Electricity – Public Conveniences)	£60.99

Payments to be made by BACS:

Jack Council (Parish Lengthsman Work – March)	£835.80
Jack Council (Parish Lengthsman Work – April)	£635.40
Somerset West and Taunton Council (Library Business Rates)	£2370.25
Somerset West and Taunton Council (Public Conveniences Business Rates)	£1921.15
HMRC (Tax and NI contributions)	£505.03
Mr C Back (Library Lease)	£800.00
Somerset West and Taunton Council (Dog bin emptying and grass cutting 2020/21 Quarter 4)	£515.09
Philip Morency (Hanging basket brackets)	£41.40
Viking (Replacement Printer)	£178.80
Viking (Stationary including cartridges and stamps)	£209.44
SCC (Quarter 4 Library Staffing Charges)	£2557.97
A.J. Rauki and Son Limited (Unblocking toilets at public Conveniences)	£106.20

James Russell (Reimbursement for telephone box shelves)	£37.58
Clerk's expenses (Travel, office 365, zoom subscription and Postage)	£67.96
Hillside Business Services (Internal Audit)	£138.75
Intelligent Workplace Solutions (Cleaning toilets and library)	£434.80
British Gas (Electric for Library)	£56.91

It was proposed, seconded, and voted unanimously that these payments be approved.

25/21 Meeting arrangements

To consider the adoption of a Business Continuity Motion

Approved for 12 months and subject to review

26/21 To note planning permissions granted

06/20/0061/CQ Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations to barn on land at Dene Road, Bishops Lydeard - Decision of Prior Approval Approved (Conditional) was made on 08/03/2021.

06/20/0062 Replacement of porch with the erection of a two-storey extension to the front of Oakdene, Dene Road, Bishops Lydeard - Decision of Conditional Approval was made on 08/03/2021.

06/20/0064 Variation of Condition No. 03 (to extend the time limit restriction of operational life of the solar farm from 25 years to 40 years) of application 06/10/0044 on land at Sandhill Park, Bishops Lydeard - Decision of Conditional Approval was made on 24/03/2021.

06/20/0062 Conversion of The Mews into Two Dwellings, Dene Road, Bishops Lydeard (amendments to elevations of the middle dwelling) – Decision of Conditional Approval was made on 8th March 2021.

06/21/0007 - Erection of single storey side and front extension at 4 Tithill Cottages, Bishops Lydeard – Decision of Conditional Approval was made on 13th April 2021

To note:

06/20/0009 - Change of use of land for siting of 4 No. timber glamping pods and erection of welcome office with associated access and parking on land at Greenway Wood, South Drive, Bishops Lydeard - an appeal has been lodged with The First Secretary of State against the decision of the Taunton Deane Borough Council to refuse permission for the above application.

27/21 To note planning applications refused/withdrawn

None received.

28/21 Any Other Business - for report only

Cllr Russell – reported that he is in contact with the Parish Lengthsman about the repainting of the telephone boxes and that he is planning a litter pick in the village on 15th May.

Cllr Davenport reported that he is retiring from the Council. Cllr Davenport thanked everyone for their help and support.

Chair – reported that a petition had been started complaining about the spraying of roadside verges. The Parish Council was requested by a journalist at the Gazette to make some comments. Chair has replied providing these.

29/21 Date of next meeting:

The next meeting will be held on Wednesday 9th June 2021, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 8.50pm.

Signed

Date: