

ADOPTED
BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd, 6 Farriers Green, Monkton Heathfield, Taunton, TA2 8PR.
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Minutes of the Parish Council meeting held on Wednesday 8th March 2023 at 7pm at Bishops Lydeard Village Hall.

Persons present: Cllrs Martin (Chair), Allen, Bainbridge, Ball, Hunt, Lewin-Harris, Pattermore, Delderfield and Warmington.

Persons absent: Cllr Rigby.

In attendance: Mrs Amy Shepherd (Clerk) and 4 members of the public.

239/22 Apologies

Apologies were received from Cllr Rigby.

240/22 Declarations of interest relating to matters on the agenda

Cllrs Pattermore and Lewin-Harris declared personal interests in respect of item 18 'MUGA repairs / replacement update'.

Cllr Warmington declared a prejudicial interest in respect of planning application number 13/22/0011/LB.

241/22 Adoption of the minutes of the meeting held on 8th February 2023

The minutes of the Parish Council meeting on 8th February 2023 were approved.

242/22 Matters arising

There were no matters arising.

243/22 Declaration of Casual Vacancy following the resignation of Philip Morency

Following the resignation of Philip Morency, a Parish Councillor Vacancy was declared. Clerk confirmed that the required notices, providing an opportunity for electors within the Parish to request an election within 14 days, would be displayed as required. If 10 electors do not request an election, the Parish Council can co-opt a new member into the vacancy at the April Parish Council meeting.

244/22 Election of Vice Chair

There were no nominations for the Vice-Chair role. It was agreed to defer the election of the Vice Chair until the Annual Parish Council meeting in May.

245/22 To report Code of Conduct Complaint

Clerk reported that information had been received from the Monitoring Officer at SWT confirming that a code of conduct complaint has been made.

The complaint relates to the behaviour of Philip Morency at the February meeting and also Cllr Martin in relation to his dealings of Philip Morency's behaviour as Chair.

The Monitoring Officer has requested further information, to clarify a few things before completing an initial assessment of the complaint. That information has been provided.

Chair apologised if anyone felt that he did not adequately manage the behaviour but Philip Morency had been so angry this had been difficult.

Cllr Bainbridge expressed some concern about how the Chair dealt with some of the points that she raised at the February meeting.

246/22 Clerk's Report

Clerk's report was read to the council (attachment 1).

Actions required:

- Explore dog bin at Spinneyfield end of the stream bank.
- Direct the member of the public who raised concerns about the Darby Way property to Environmental Health.
- Pass the thanks of the Parish Council to Iain Hunter and the Library volunteers.
- Liaise with Cllr Rigby regarding the DWH land marketing and to request an update on the Co-Op move and Clerk to keep a log of marketing of the land.
- Clerk to make contact with the landowner regarding footpath surface improvements.
- Clerk to respond to SCC regarding the Older Driver event, put them in contact with the Village Hall and confirm that the Parish Council will cover the venue hire cost for the event.
- Clerk to follow up Taunton Road bin request.

247/22 Chairman's Report

Chair reported that since the last meeting he had:

- Produced a Fiveways article.
- Liaised with the consultant regarding the road and traffic issues and visited people most directly affected by the proposals.

248/22 Comments from members of the public

No comments from members of the public.

249/22 Avon and Somerset Police Report

The February Police Report was circulated in advance of the meeting and its contents noted.

250/22 Planning applications for comment

Cllr Warmington left the meeting at 7.25pm

13/22/0011/LB Restoration of the water wheel at Cothelstone Manor, Cothelstone Road, Bishops Lydeard

The Parish Council supports the granting of permission.

Cllr Warmington rejoined the meeting at 7.26pm

251/22 Road and Traffic Issues update

To consider email received from the Quantock View South Side Residents Group.

The email received from the Quantock View South Side Residents Group was circulated in advance of the meeting. The Parish Council considered the email alongside the proposed improvements at the junction of Quantock View with Mount Street.

The proposed virtual pavement, which forms part of the Quantock View proposals but is illustrated on the proposals for the junction, was discussed at length. There was some question as to whether the virtual pavement should progress, whether as part of the junction proposals or Quantock View proposals. Concern was expressed about whether the virtual pavement was needed and if it was

whether it should be on the other side of Quantock View. After some discussion, the Parish Council agreed not to proceed with virtual pavement and remove it from all proposals.

The status of Quantock View as an unadopted road was discussed and the maintenance and repair obligations of those fronting the road.

The junction proposals were looked at alongside the SCC Highways plan illustrating the extent of the adopted highway and the Parish Council was satisfied that the extent of the proposed works were on the adopted highway. It was also noted that those properties immediately adjacent to the junction proposal have been individually consulted about the proposal.

In terms of the Quantock View proposals, the proposed crossing point to the footpath that leads to Hamber Lea was discussed. It was agreed that to improve pedestrian safety particularly for school children, the Parish Council would proceed to develop proposals for this element, regardless of the outcome of the Quantock View Parking Proposal, but that in considering the design of the crossing point consultation will take place with the Quantock View Southside Residents Group, the property immediate adjacent to it and the remainder of Quantock View residents. This element will be given further consideration separately from the traffic proposals for the rest of the village.

Clerk to respond to email confirming the outcome of the Parish Councils discussion of it.

Chair reported on correspondence between the Traffic Consultant and SCC about the route / form of agreement that should be developed to take the proposals forward once consultation has taken place. Up until now, the advice from SCC Highways is that the proposals should be taken forward with S278 agreements; a mini one for the football pitch crossing and a big one for the rest of the proposals. However, it has become apparent that a S278 agreement is normally used when a developer makes a planning application and there is an obligation for new roads or improvements to existing roads and it may not be the appropriate route for these proposals.

Cllr Rigby is going to negotiate with SCC Highways on the Parish Councils behalf to see if there is an alternative route where agreement is reached on the proposals and the Parish Council commissions the new unitary Somerset Council to carry out the work. It was noted that this would be a better route due to the need for Project Management and Technical capacity to oversee the proposals which the Parish Council does not have.

Chair confirmed that the Consultation Event is going ahead on 15th March from 3pm until 7pm, leaflets are being distributed and posters have been displayed. Chair confirmed that the feedback questionnaire available at the event and the online version will enable the proposals to be given priority and will enable the Parish Council to proceed with the most popular proposals first. Cllr Lewin-Harris suggested that it would probably best to proceed with the ones that are supported by the Highways department first.

Cllr Delderfield suggested that appropriate weighting would need to be given to the consultation responses depending on the number received.

An analysis of the consultation responses will be considered at the April meeting.

Cllr Bainbridge questioned if all of CIL money should be spent on traffic proposals. Chair confirmed that the exploration and development of the proposals was a result of a number of consultation exercises with the Parish.

251/22 To consider quotations for watering Hanging Baskets in 2023

Clerk confirmed that several window cleaning companies had been contacted to see if they would provide a quote for watering the hanging basket, many had indicated that they were too busy, one indicated that they would be willing to provide a quote but it hasn't been received. Only one quote was

therefore available to consider. Clerk outlined the quote. It was agreed to accept the quote provided by J Hewitt Maintenance Services.

It was agreed to put a review of planting in the village on the agenda for the July meeting to inform proposed planting for 2024.

252/22 To discuss the Kings Coronation

Cllr Allen confirmed that the Village Hall has too many other events going on to be able to also manage the arrangements for an event to mark the Coronation.

Cllr Hunt reported that there didn't appear to be much appetite in the village for an event.

It was noted that the Bank Holiday Monday following the Coronation is supposed to be the big help out day. Cllr Lewin-Harris suggested that volunteers could help with the church wall flower boxes.

It was agreed that the Parish Council would not proceed with organising an event for the Coronation.

253/22 To discuss Woodland Walk Community Asset Transfer

Clerk reported that an email had been received from SCC to confirm that the trees in Woodland Walk have been removed/felled and asking if the Parish Council would now like to proceed with the Community Asset Transfer. Clerk confirmed that she had requested the terms of the transfer but that these had not been received in advance of the meeting.

Cllr Lewin-Harris stated that there are still a number of trees on the Minehead Road side of the woodland that hadn't been felled. It was agreed that the Clerk would make contact with the Arboriculturist to ask their opinion as to whether all required works to the trees had been carried out. Subject to the SCC terms and the arboriculturist confirming that the required work had been done it was agreed to go ahead with the Community Asset Transfer.

Cllr Pattermore raised the missing fence along the A358 at the boundary with the woodland. Clerk confirmed that SCC had stated that they won't replace the fence but this work could be considered by the Parish Council once the asset is transferred.

254/22 To consider Statement of Community Involvement Consultation and agree a response

Clerk provided a summary of the Statement of Community Involvement (SCI) that is being consulted upon and the purpose of it. It sets out how and when the new Somerset Council will engage the community and stakeholders in planning policy documents and planning proposals.

This is the first SCI for the Somerset Council and it will replace the SCIs for the former districts of Mendip, Sedgemoor, Somerset West and Taunton and South Somerset, and for Somerset County Council. Clerk confirmed that Parish Councils are included in the SCI as a statutory consultee and that the Parish Council can register on the new Somerset Council website to receive information about any consultations in addition to the ones that it would be consulted upon as a statutory consultee. It was agreed that the Parish Council would not submit a response to the consultation.

255/22 MUGA repairs / replacement update

Clerk reported that the contractors are working on a project in Pound Lane in Bishops Lydeard at the moment and they are planning to carry out the outstanding work at the MUGA while they are in the village. This includes the replacement five-a-side goal.

Clerk confirmed that the final invoice will not be paid until the work is complete.

256/22 Station View Public Open Space update

Clerk confirmed that there was no update. Clerk to chase Foothills Landscapes for a start date for the works.

257/22 Climate Change Update

Cllr Delderfield confirmed that he had nothing to report and a date for the proposed meeting would be arranged after the road and traffic consultation event.

Cllr Bainbridge suggested that the Parish Council decide that service of meeting agendas and papers be carried out electronically rather than in paper form going forward, both as a small step to combat climate change but also to save printing and postage costs. All Councillors agree to accept service of meeting papers and agendas by email.

258/22 Parish Lengthsman Report

The Parish Lengthsman report for work carried out in February was tabled at the meeting and its contents noted.

Cllr Pattermore requested that the lengthsman carry out a litter pick on the A358 verges.

259/22 Somerset County Council and Somerset West and Taunton Council matters

In Cllr Rigby's absence, this item was deferred until the next meeting.

260/22 Finance

Review bank signatories following the resignation of Philip Morency

Clerk confirmed that a review of the bank signatories was required following resignation of Philip Morency. Clerk confirmed that all the Parish Council bank accounts have the same four signatories. Chair, Cllr Allen and Cllr Pattermore are signatories. It was agreed that Cllr Delderfield would become the fourth signatory in place of Philip Morency.

To note income received

Interest	
HSBC	£18.85
CCLA Public Sector Deposit Fund	£1072.17
The Paper Shop (Hanging Basket Sponsorship)	£100.00
SCC (Library contribution)	£500.00

To report payments made by BACS

Levett Surveying (Topographical Surveys)	£810.00
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To approve payments

Payments to be made by Direct Debit:

BT (Telephone and broadband)	£82.38
Somerset Web Services (Email account)	£5.52
EDF Energy (Library Electric)	£80.54

Payments to be made by BACS:

Jack Council (Parish Lengthsman Work – February)	£1448.50
Clerks Expenses (Office 365, Travel, wages underpayment)	£85.54
AIS Cleaning Contractors Limited (Toilet and Library cleaning)	£671.70
SWT (Dog bin emptying and grass cutting Q3)	£786.80
Water to Business (Water rates public conveniences 11/8/22 – 16/2/23)	£349.15
A.J. Rauki and Son Limited (Pressure reducing valve at Library)	£145.80
Print Guy (Consultation Leaflet Printing)	£60.00
SW Hygiene (Sanitary Bin – Library – Annual Cost)	£101.76

TPA (preparation of drawings and site visit)	£7,485.60
Wivey Link Donation	£250.00
Parish Online	£336.00

It was proposed, seconded, and voted that the payments be approved.

261/22 To note planning permissions granted

06/22/0038/T Application to fell one Oak tree included in Taunton Deane Borough (Bishops Lydeard No.2) Tree Preservation Order 1997 to the southwest of 15 South Drive, Sandhill Park, Bishops Lydeard (TD705) - Decision of Conditional Approval was made on 09/02/2023.

06/22/0040/T Application to fell one Ash tree included in Taunton Deane Borough (Bishops Lydeard No.2) Tree Preservation Order 1997 at 16 Lethbridge Park, Bishops Lydeard (TD705) – Decision of Conditional Approval was made on 02/02/2023.

262/22 To note planning applications refused/withdrawn

06/22/0039: Erection of 1 No. dwelling (to replace approved planning consent 06/20/0061CQ) on land at Dene Road, (North of Oak Dene and The Mews), Bishops Lydeard (Resubmission of 06/22/0012) - Decision of Refusal was made on 08/02/2023.

263/22 Any Other Business - for report only

Cllr Pattermore reported that the buildings /site by the railway has been sold but that it is unclear who the building / site has been sold to.

Cllr Pattermore reported that there will be an Open Garden at Lydeard House on 4th June from 2pm until 5pm.

238/22 Date of next meeting:

The next meeting will be held on Wednesday 12th April 2023, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 8.37pm.

Signed



Date: 12th April 2023