

ADOPTED
BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd, Rose Cottage, Oldway Lane, Wrantage, Taunton, TA3 6DE.
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Minutes of the Parish Council meeting held on Wednesday 9th June 2021 at 7pm at Bishops Lydeard Village Hall.

Persons present: Cllrs Martin (Chair), Morency (Vice-Chair), Allen, Pattermore, Armstrong, Watson, Warmington, Lewin-Harris, Rigby and Russell.

Persons absent: None.

In attendance: Mrs Amy Shepherd (Clerk), Kate Foster (BL Flower Show), Jack Council (Parish Lengthsman) and 9 members of the public.

30/21 Apologies

No apologies were received.

31/21 Declarations of interest relating to matters on the agenda

Cllr Morency declared a personal interest in respect of Item 14 'Road and Traffic Issues' as a resident of Quantock View.

Cllr Pattermore declared a personal interest in respect of planning application number 06/21/0022 and Item 15 'MUGA Repairs / Replacement' as a member of the MUGA Committee.

Cllr Lewin-Harris declared a personal interest in respect of planning application number 06/21/0022, Item 15 'MUGA Repairs / Replacement' as a member of the MUGA Committee and Item 11 'Bishops Lydeard Flower Show' as a member of the Flower Show Committee.

32/21 Adoption of the minutes of the meeting held on 5th May 2021

The minutes from the Parish Council meetings on 5th May 2021 were agreed as an accurate record of the meeting.

33/21 Matters arising

There were no matters arising.

34/21 Declaration of Parish Councillor Vacancy

Following the resignation of Henry Davenport, a Parish Councillor Vacancy was declared. Clerk will arrange for appropriate notices to be displayed with a view to the vacancy being filled at the next Parish Council meeting by co-option.

35/21 Clerk's Report

Clerk's report was read to the council (attachment 1).

Clerk to make arrangements for a gift for Henry Davenport.

Cllr Rigby to follow up Lydeard Mead fence with SWT.

36/21 Chairman's Report

Cllr Martin reported that he had carried out the following activities since the last Parish Council meeting:

- Met with Mr Durban about the Quantock View Parking Proposals.

- Met with Cllr Morency about the Quantock View Parking Proposals.
- Met with both Cllr Morency and Mr Durban about the Quantock View Parking Proposals.
- Met with Helen Phillips at SWT regarding the Quantock View Parking Proposals
- Met with Lisa Harvey, the Headteacher at the Primary School about the Quantock View Parking Proposal and the wider traffic and parking issues.
- Corresponded with James Kidner at DWH in relation to travel plan issues.
- Exchanged emails with travel planners about responsibilities in travel plan.
- Exchange of emails with TPA regarding Quantock View and wider traffic issues in the parish.

37/21 Comments from members of the public on matters not listed on the agenda

No comments.

38/21 Planning applications for comment

06/21/0011 Erection of a workshop on concrete base at Dene Cottage, Tithill Lane, Bishops Lydeard
The Parish Council supports the granting of permission.

06/20/0044/CLA Notification for prior approval of the installation of a 11.97m high slimline monopole accommodating a tri-sector antenna within a GRP shroud and 2 No. 0.3m dishes with installation of 1 No. 1.2m sat dish, 1 No. generator and 3 No. equipment cabinets within a compound enclosed by 1.8m high mesh fence with formation of access track and installation of gabion baskets as a retaining wall on land at Lower Lambridge Farm, off Bishpool Lane - as amended by agents email of 23rd November 2020 amending the size of the 3 No equipment cabinets.
It was noted that permission was granted by SWT on 8th June.

06/21/0014 Installation of 20 No. PV solar panels on the south east pitched roof of 5 Taunton Road, Bishops Lydeard
The Parish Council supports the granting of permission.

53/21/0005/LEW Application for a Certificate of Lawful Development for the existing use of the land and stables for the purposes of agriculture at Plot 2 Dene Road, Cotford St Luke (resubmission of 53/20/0013).
The Parish Council has no comments to make on the proposal.

06/21/0021 Conversion of garage into ancillary accommodation with replacement of flat roof to pitched roof at 9 Mill Lane, Bishops Lydeard
The Parish Council supports the granting of permission.

06/21/0022 Replacement of conservatory with the erection of an orangery at Grendon House, Grendon House Road, Bishops Lydeard
The Parish Council supports the granting of permission.

39/21 To discuss petition regarding spraying herbicides in Bishops Lydeard and Cotford St Luke

Clerk summarised the petition about the spraying of herbicides in Bishops Lydeard and Cotford St Luke. It was noted that the petitioner was not in attendance at the meeting.
Clerk outlined the small amount of spraying undertaken by the Parish Lengthsman and the product used.

Chair confirmed that he has spoken to Chair of Cotford St Luke who appear to spraying herbicides considerably more than Bishops Lydeard. Cotford St Luke are currently reviewing the spraying undertaken in the Parish.

It was noted that the spray used by the Lengthsman in Bishops Lydeard is Glyphosate. Cllr Russell outlined two recent studies that suggest that the ingredient is detrimental for bee colonies but that there are hundreds of other studies that confirm it is safe to use. Having reviewed the spraying activity in the Parish, the Council agreed to continue to ask the Lengthsman to continue with the current practice of spraying in Bishops Lydeard.

40/21 Bishops Lydeard Flower show

Kate Foster from Bishops Lydeard Flower Show attended the meeting and outlined the request for a contribution from the Parish Council towards the public liability insurance for the event this year. The cost of the insurance is £116.00. Kate confirmed that fundraising has not been possible due to the pandemic and that in the past the fete and flower show have run together but that arrangement isn't possible this year and the Flower Show is therefore taking place independently.

It was agreed that the Parish Council would contribute £116.00.

41/21 Bishops Lydeard Christmas Street Fayre

Clerk provided an update on enquiries about the procedure and cost of arranging a road closure with SCC for the Street Fayre. The cost of the road closure is £1250.00. The cost for public liability insurance would be in the region of £200.

It was agreed that the Parish Council would contribute £1250.00 to cover the cost of the road closure and an additional amount to cover the public liability insurance costs, up to £250.00.

42/21 Update regarding Sandhill Park Mansion

Cllr Rigby reported that the purchase of the site by the new developer is still going through and that there appears to be an issue with a ransom strip. It is hoped that it is hoped this will be overcome and that discussions are ongoing.

43/21 Road and Traffic Issues

Update regarding 20mph speed limit

Cllr Rigby confirmed that SCC are finalising the designs and are preparing the contract documents ready for tender. When the contract documents are completed by SCC, a copy will be provided to the PC for comment before going out to tender. TPA have confirmed that they would like to review the contract documents to provide comments.

Upon completion of the tender exercise, the cost of implementation of the 20mph speed limit will be clearer. The contract documents should be available within a week or two.

Consideration / adoption of TPA report on Quantock View Issues

Chair confirmed that Councillors have received a copy Technical Note prepared by TPA and acknowledged the differing views of the Parish Councillors about the proposals included.

Chair confirmed that SWT have also received a copy of the Technical Note and have given the impression that they are agreeable to the five extra spaces on the east side as set out but probably no more than that. Chair confirmed that he has conducted a series of meetings around this issue. The main issue is trying to distinguish between car parking that occurs from school drop off / pick up and parking from residents / visitors. There is a risk that if more parking is provided more cars will rely on them and the problem could be made worse.

Chair confirmed that he had met with the Headteacher at the Primary School. The School has no travel plan in place, the Governing Body is going to discuss whether it would like to develop a Travel Plan. TPA could develop a Travel Plan with the school. The School is currently 50+ below capacity and is hopeful that the DWH estate will provide more children. There is a need to ensure that DWH children walk to school.

DWH are required to have a travel plan in place, it offers various incentives to use alternative forms of transport other than the car. DWH have confirmed the intention to install the footpaths linking the estate with surrounding footpaths sooner rather than later. The PC Welcome Packs are provided for occupiers of new homes in the DWH estate. Additional information about alternative travel and highlighting the footpaths to the School could be included.

Residents of Quantock View were present at the meeting and raised concerns about the limited additional parking proposed in the TPA Technical Note. The concerns raised included:

- Issues with larger vehicles accessing the rest of Quantock View and emergency vehicles.
- Parking on pavements preventing use by pedestrians.
- Flooding / the blocked drain still being an issue.
- Parked cars obstructing cars on both corners of Quantock View (on South West and North East corner).
- Additional parking isn't only needed at school drop off / pick up.

Chair outlined the proposal to install some form of bollards on either side at the cut through to Hamber Lea to prevent parking on the corner and to enable a safe crossing for pedestrians.

The extension of the south side layby to avoid parking on the footpath was suggested. Chair confirmed that TPA had indicated that it would be possible.

Clerk confirmed that a drainage company has been instructed to clear the drains and conduct a CCTV survey to find out the condition of the drain and to advise of any work required to inform any scheme that is developed.

Commissioning an update of the 2017 TPA report on wider traffic management issues

Chair confirmed that CIL money has been received from the DWH development and suggested that the Parish Council move forward with commissioning an update to the 2017 TPA report on wider traffic management issues.

TPA would come up with proposals and then do a public consultation and leaflet drop for all of the proposals including Quantock View. Once the consultation has taken place, the Parish Council would then decide which schemes to proceed with.

TPA have developed a timetable for developing and consulting on the proposals.

Commissioning an update of the 2017 Report and the suggested timetable were approved by the Parish Council.

Whilst TPA carry out this work, Cllr Rigby agreed to negotiate with SWT regarding the number of additional parking spaces that are acceptable to them on Quantock View.

Clerk to circulate a copy of the 2017 TPA Report to Councillors for comment.

44/21 MUGA repairs / replacement

Cllr Lewin-Harris confirmed that the CIL Committee, when considering projects to fund from CIL receipts, asked for an estimate of any work required to the MUGA. GB Sport and Leisure have assessed the MUGA and provided a report of recommended work.

The MUGA Committee have met and considered the report. The Committee is of the view that rather than repairing the MUGA, now is the time to move forward with a replacement.

The MUGA Committee would like to understand all of the options for the replacement rather than limiting the replacement to like for like.

The MUGA Committee doesn't feel that they have the expertise to move the project forward and that professional advice is needed. Vice Chair confirmed that he had a contact that may be able to help, Chair to make contact Jim Bletcher to see if he has the expertise to help. Clerk to email SALC and request that an email is sent to member Councils asking for recommendations of companies that provide this type of service. Cllr Rigby to see if SWT has a contact too. It was agreed to add an item to the agenda for the next meeting for an update.

45/21 To discuss Cycle Path from Bishops Lydeard to Taunton

Cllr Rigby reported that SWT are now leading on the project. A Project Officer is in place who has experience of these types of projects. SWT are keen to progress the project as much as possible before the District Council ceases to exist in 1-2 years. It is hoped that by then construction of the cycle path would have commenced. Significant progress has been made in the last few months. SCC are supportive of the project. The Project Officer is contacting landowners at the moment along the proposed route. There are approximately 6 landowners to negotiate with.

46/21 Somerset County Council and Somerset West and Taunton Council matters

Cllr Rigby reported on the following:

Covid 19 – Figures in the area are low and infection rates are incredibly low. There are however, concerns about the variants. A recovery fund has been announced. The rest of the restrictions will be lifted in the near future this is likely to happen after 21st June.

Unitary – poll result confirmed two thirds of respondents are in favour of Stronger Somerset. The poll result information has been passed to SOS who must take it into account. Potential that County Council may become shadow lead authority. A decision is expected in next couple of months. It isn't clear how the democratic process will take place after decision made; this information will become clearer with SOS decision. Boundary review may also be required.

A358 Road Closure – from 14th June – 9.30 – 3.30pm for 2 weeks by Combe Florey. Trying to improve road safety at the Farmers Arm junction.

Delta Rise – chasing up report produced by engineers.

Waste Collections – new contractor has lost a number of its drivers in recent weeks. Recycling collections are being missed as a result.

Superfast Broadband – looking at improvements as speeds have slipped considerably. Talking to Devon and Somerset about improvements to broadband and mobile network too.

Phosphates – calculator in place. Homebuilders can now put forward mitigation measures to offset phosphate increase from proposed development.

47/21 Avon and Somerset Police Report

The contents of the Police Report for May which was circulated in advance of the meeting was noted.

48/21 Parish Lengthsman Report

The contents of the Parish Lengthsman Report for work carried out in May was noted.

Cllr Warmington expressed her thanks to the Lengthsman for the work to re-paint the finger posts and also keeping the visibility splays cut.

Cllr Russell confirmed that the Lengthsman will start work to repaint the Mount Street Telephone Box in mid-July. Cllr Russell to order required paint.

49/21 Finance

Coronavirus Community Assistance Fund – remaining balance

The remaining balance of the Coronavirus Community Assistance Fund was discussed. £760 remains available. It was agreed that this would be contributed to the Bishops Lydeard Good Neighbour Scheme that the Village Agent is leading on.

Receive and consider Internal Auditors Report

The contents and recommendations in the Internal Auditors report was noted. Clerk confirmed that the Standing Orders would be reviewed in the coming months and presented at a future meeting.

Annual Accounting Statements Approval

The Accounting Statements forming part of the annual return for External Audit were considered by the Council. It was proposed, seconded and voted unanimously to approve the Accounting Statements. The Chair was authorised to sign the Accounting Statements on behalf of the Council.

To note income received

Interest (HSBC)	£0.18
Library income	£85.45

To approve payments

Payments to be made by Direct Debit:

BT (Telephone and broadband)	£75.36
Somerset Web Services (Email account)	£5.52
British Gas (Public Conveniences Electric)	£57.02

Payments to be made by BACS:

Jack Council (Parish Lengthsman Work – May)	£567.00
Clerk's expenses (Travel, office 365)	£52.05
Transport Planning Associates (Quantock View Parking Technical Note)	£2400.00
AJ Glynn (Memorial bench installation contribution)	£800.00
Bishops Lydeard Village Hall (CIL Money – Car Park Extension Surfacing)	£39494.00
Zurich (PC Insurance (3-year deal))	£844.80
Coomber Security Systems Limited (Fire Extinguisher Service – Library)	£41.22
Intelligent Workplace Solutions (Cleaning)	£434.80
Intelligent Workplace Solutions (Toilet rolls)	£33.26

It was proposed, seconded, and voted unanimously that these payments be approved.

50/21 To consider a letter received from West Monkton Parish Council regarding Local Government Reorganisation in Somerset

Chair outlined the contents of a letter received from West Monkton Parish Council regarding Local Government Reorganisation in Somerset which was circulated to Councillors in advance of the meeting. It was agreed that the Chair would respond to the letter to confirm the Parish Council's willingness to commence a discussion about LGR in Somerset and the possibility of forming a cluster of Parish Councils.

51/21 To note planning permissions granted

06/21/0009 Replacement of conservatory with the erection of a single storey extension to the rear of 2 Wheatstones, Bishops Lydeard - Decision of Conditional Approval was made on 24/05/2021.

06/21/0005 Erection of a rear extension at 27 Lethbridge Park, Bishops Lydeard - Decision of Conditional Approval was made on 14/05/2021.

06/21/0015/LB Re-thatching of dwelling and summer house at Warre House, 2 Mount Street, Bishops Lydeard - Decision of Conditional Approval was made on 12/05/2021.

06/21/0017/A Display of 29 No. various non-illuminated signs for housing development marketing signage at Taunton Road, Bishops Lydeard (retention of works already undertaken) - Decision of Conditional Approval was made on 19/05/2021.

06/21/0012 Erection of a single storey extension/annexe to the side of 22 Hither Mead, Bishops Lydeard - Decision of Conditional Approval was made on 01/06/2021.

06/21/0016 Replacement of single storey extension with the erection of a two-storey extension and relocation of vehicular access at 4 Mount Street, Bishops Lydeard - Decision of Conditional Approval was made on 28/05/2021.

52/21 To note planning applications refused/withdrawn

06/21/0003 Erection of timber post and wire fencing on land at Greenway Woods, South Drive, Greenway, Bishops Lydeard - Decision of Refusal was made on 29th April 2021.

06/21/0013/CM - Notification for prior approval for proposed change of use of part of the building from shop (Class A1) to ancillary accommodation for the dwelling at 1 Taunton Road, Bishops Lydeard – Withdrawn on 17th May 2021

53/21 Any Other Business - for report only

Cllr Allen reported that the benches in memory of Neil Dunsford have been installed successfully and are well used. A donation from Neil's family has also been made to the Village Hall.

Cllr Allen reported that the car park extension works are to commence from Monday, all local residents have been notified but it will cause some issues. The works are expected to take six to eight weeks to complete.

Cllr Allen reported that Lottery funding has been secured for the Hall roof. The funding covers half of the costs, the Village Hall funds will cover the remainder. It is hoped that work will commence in August / September.

Cllr Allen reported that SWT are close to agreeing that the S106 funding from the Paddock can be used to make improvements to the Play Park including providing new equipment and improving the surface. Parish Council CIL funding has also been requested for this project.

Cllr Watson requested an update on the Co-op move. Cllr Rigby reported that the negotiations with DWH have been difficult but it is hoped it will still happen. Cllr Rigby also reported that there was no news on the Post Office and that he is trying to get a temporary Post Office service in the village.

Cllr Russell reported that the litter pick scheduled in May did not take place because of the weather but it is planned for later this month instead.

54/21 Date of next meeting:

The next meeting will be held on Wednesday 14th July 2021, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 9pm.

Signed

A handwritten signature in black ink, appearing to be 'A. K.' or similar, written in a cursive style.

Date: 14th July 2021