

ADOPTED
BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd, Rose Cottage, Oldway Lane, Wrantage, Taunton, TA3 6DE.
Phone: 01823 412922 Email: clerk@bishopslydeard.org Website: <http://www.bishopslydeard.org.uk>

Minutes of the Parish Council meeting held on Wednesday 14th July 2021 at 7pm at Bishops Lydeard Village Hall.

Persons present: Cllrs Martin (Chair), Morency (Vice-Chair), Allen, Pattermore, Armstrong, Watson, Lewin-Harris and Hunt.

Persons absent: Cllrs Russell, Rigby and Warmington.

In attendance: Mrs Amy Shepherd (Clerk), Christine Brewer (Village Agent) and 3 members of the public.

55/21 Apologies

Apologies were received from Cllrs Russell and Rigby.

56/21 Declarations of interest relating to matters on the agenda

No declarations of interest were made.

57/21 Adoption of the minutes of the meeting held on 9th June 2021

The minutes from the Parish Council meetings on 9th June 2021 were agreed as an accurate record of the meeting.

58/21 Matters arising

There were no matters arising.

59/21 Co-option of Parish Councillor into Casual Vacancy

It was agreed with all in favour to co-opt Charity Hunt into the Parish Councillor vacancy.

Cllr Hunt completed the declaration of acceptance of office form in the presence of the Clerk at the meeting.

60/21 Clerk's Report

Clerk's report was read to the council (attachment 1).

Clerk to contact SWT and request that the bin outside the post office is moved to a suitable location on Mill Lane.

Clerk to enquire as to whether Quantock View is classified as a public open space by SWT.

Clerk to report issues raised in the Clerk's report to the relevant authorities and respond to members of the public.

61/21 Chairman's Report

Cllr Martin reported that he had carried out the following activities since the last Parish Council meeting:

- Traffic consultant site visit / walkaround
- Followed up SWT about what is acceptable in terms of the number of the parking spaces at Quantock View, but no response has been received. Continuing to chase.

- Attempted to follow up on more information being added to the Welcome Packs for new residents at DWH development, sent an email to School Headteacher with proposed additional information on 21st June but despite chasing and copying in the Chair of Governors, no response has been received. Planning to move ahead anyway and inform the school of the same.
- Looked at the bench on the green for Neil Dunsford that the Parish Council made a contribution towards the installation of.
- Spent an evening at Wombat Cricket Club looking at the work already undertaken on a Friday evening when All Stars cricket was taking place; there were approximately 160 people there – the Cricket Club is very busy and successful.
- Fiveways article developed and submitted. Vice Chair requested information about Hanging Baskets is included in a future article. Vice Chair to send some words for inclusion.
- Station View Open Space negotiations.

62/21 Comments from members of the public on matters not listed on the agenda

A member of the public asked if there was an update in relation to the future of the Post Office in Bishops Lydeard. Cllr Martin confirmed that a related planning application would be discussed as part of the next item on the agenda.

A member of the public asked if new rights of way maps could be added to the noticeboards.

The Village Agent, Christine Brewer thanked the Parish Council for its contribution towards the Bishops Lydeard Good Neighbour Scheme.

63/21 Planning applications for comment

06/21/0023 Variation of Condition No. 02 (approved plans) of application 06/16/0003 for the reconfiguration of access road within the land to the East of Dene Farm, Bishops Lydeard.

The Parish Council supports the granting of permission.

06/21/0024 Change of use of vacant shop premises to residential accommodation with alterations to former shop front at 1 Taunton Road, Bishops Lydeard

The Parish Council neither supports or objects to the granting of permission but has the following comments to make regarding the application and supporting information submitted:

- The Parish Council questions the description of Bishops Lydeard as a small village. The village is a major rural centre.
- It is observed by the Parish Council that when open, the Post Office was busy and well used.

06/21/0027 Erection of extension to private stables at Luxborough Farm, Frenchies Farm Lane, Aisholt

The Parish Council supports the granting of permission.

13/21/0002 Erection of a two-storey extension to the side, single storey extension to the rear and formation of driveway and access at Doveleys, Cushuish Road, Cothelstone

The Parish Council supports the granting of permission.

06/21/0028/T Application to re-pollard one Willow tree included in Taunton Deane Borough

(Bishops Lydeard No.2) Tree Preservation Order 1997 at 25 Lethbridge Park, Bishops Lydeard (TD705)

The Parish Council supports the granting of permission subject to the views of the Tree Officer.

06/21/0025 Erection of wood cladding fence and multi-purpose roofless bin store at 32 Wheatstones, Bishops Lydeard (retention of works already undertaken)

The Parish Council supports the granting of permission.

64/21 Introduction from the new volunteer Parish Path Liaison Officer, Clare Lain

Clare Lain outlined the role of the Parish Path Liaison Officer.

Clare will regularly survey the paths in the Parish and can do light clearance work. Clare will report any issues found to the Parish Council and liaise with SCC.

The Parish Council suggested that Clare provide updates to the Parish Council once a quarter and attend the Annual Parish Meeting in May.

Clare has up to date Rights of Way maps for the Parish and agreed to send the map and the adopting a path poster to be displayed in the noticeboards to the Clerk.

The issues with the right of way between the Railway and Lethbridge Park were discussed. Clerk to liaise with Clare about the issues so that she can liaise with SCC.

65/21 To discuss Hanging Baskets for 2022

Vice Chair asked the Parish Council if it would consider raising the number of Hanging Baskets ordered from 50 to 60 for 2022.

The additional baskets will be placed on Minehead Road, on more lampposts and on the other side of the A358.

The Parish Council agreed that Vice Chair could explore these additional locations with a view to ordering more hanging baskets next year.

66/21 To receive an update regarding Station View Public Open Space transfer

Chair outlined the negotiations that had taken place with SWT and Summerfield Homes about the public open space in Station View being handed over and maintained by the Parish Council.

To comply with the requirements of the S106 agreement a document needed to be prepared outlining how the Parish Council will maintain it and to demonstrate that it had the funding to do so. This was sent to SWT. SWT have confirmed that the information produced is acceptable.

Ashfords Solicitors have been instructed to work on behalf of the Parish Council to liaise with Summerfield Homes and their solicitors about transferring the ownership of the land to the Parish Council. Although the land is free, legal costs will be incurred.

67/21 Update regarding Sandhill Park Mansion

In Cllr Rigby's absence, this item was deferred until the next meeting.

68/21 Road and Traffic Issues – consideration of updated report from consultant

Chair confirmed that following a site meeting and walk around the village with the traffic consultant an updated report and appendices has been received and circulated in advance of the meeting.

Chair confirmed that the timeline includes the intention to commence a consultation exercise and event in the Village Hall on the proposals in September.

The consultation will include the traffic consultant attending and providing a presentation on the proposals and developing display boards on the proposals.

Feedback forms will also be provided.

A leaflet drop to the whole of the village advising of the consultation will take place and the information will also be added to the PC website.

In advance of the consultation the traffic consultant has recommended that the next step should be to liaise with SCC about the proposals before progressing to consultation. If some of the proposals are not acceptable to the Highways Authority, they can be removed before consultation commences.

The Parish Council confirmed its support for the traffic consultant commencing negotiations with SCC.

An update was requested regarding progress with the 20mph speed limit. Cllr Rigby was not present at the meeting to provide an update. Clerk to request an update from SCC.

69/21 Community Infrastructure Levy – enabling small scale projects

Chair introduced the idea of developing a less formal process for parishioners to apply for CIL funding for smaller scale projects, for example tree planting.

Clerk to develop a simpler one-page application form to enable applications for smaller scale projects. Cllr Lewin-Harris suggested that some tree planting on an area of land on Station Road on the approach to the roundabout from Gore Square. Clerk to liaise with SCC Highways to see if they own the land and if permission can be obtained to plant some trees.

70/21 MUGA repairs / replacement

A brief update was provided regarding the MUGA. Jim Bletcher has taken a look at the MUGA and the required repairs since the last meeting. Chair and Cllr Lewin-Harris to follow the matter up with Jim Bletcher to see if he is agreeable to overseeing any work required.

Item to be added to the agenda for the next meeting for a further update.

71/21 Somerset County Council and Somerset West and Taunton Council matters

In Cllr Rigby's absence, this item was deferred until the next meeting.

72/21 Avon and Somerset Police Report

The contents of the Police Report for June was noted.

73/21 Parish Lengthsman Report

Clerk confirmed that the Parish Lengthsman's Report was not received in advance of the meeting. Clerk to circulate report by email when it is received.

74/21 Finance

To note 2021/22 Quarter 1 Financial Statements (Parish Council, CIL and Library)

The quarterly statements were noted.

To note income received

Interest (Hampshire Trust Bank)	£284.49
Interest (HSBC)	£0.19
Library income	£85.45
The Paper Shop (Hanging Basket Contribution)	£150.00

To approve payments

Payments to be made by Direct Debit:

BT (Telephone and broadband)	£75.36
Somerset Web Services (Email account)	£5.52
British Gas (Public Conveniences Electric)	£77.05
British Gas (Public Conveniences Electric)	£73.29

Payments to be made by BACS:

Clerk's expenses (Gift for Henry, Travel, office 365)	£74.31
HMRC (Tax and NI contributions)	£501.47
Intelligent Workplace Solutions (Cleaning Toilets and Library)	£434.80
Bath & Wells Diocesan Academies Trust (School crossing patrol)	

Contribution)	£1000.00
Mr C Back (Library Lease)	£800.00
Playsafety Limited (MUGA ROSPA Inspection)	£82.20
Somerset West and Taunton Council (Hanging Baskets)	£900.00
Kate Foster (Flower Show Public Liability Insurance contribution)	£116.00
Viking (Stationery and postage)	£136.37
Somerset Association of Local Councils (Affiliation Fee)	£819.64
Bishops Lydeard Village Hall (Venue Hire)	£32.00

It was proposed, seconded, and voted unanimously that these payments be approved.

75/21 To note planning permissions granted

06/20/0044/CLA Notification for prior approval of the installation of a 11.97m high slimline monopole accommodating a tri-sector antenna within a GRP shroud and 2 No. 0.3m dishes with installation of 1 No. 1.2m sat dish, 1 No. generator and 3 No. equipment cabinets within a compound enclosed by 1.8m high mesh fence with formation of access track and installation of gabion baskets as a retaining wall on land at Lower Lambridge Farm, off Bishpool Lane - Decision of Prior Approval Approved (Conditional) was made on 08/06/2021.

06/20/0049/CQ Prior approval for proposed change of use from agricultural building into 4 No. dwelling houses (Class C3) and associated building operations at Greenway Farm, Greenway Road, Bishops Lydeard - Decision of Prior Approval Approved (Conditional) was made on 16/06/2021.

06/21/0018/T Application to fell one Maple tree included in Taunton Deane Borough (Bishops Lydeard No.1) Tree Preservation Order 2012 at The Paddocks, Bishops Lydeard (TD1098) - Decision of Conditional Approval was made on 21/06/2021.

06/21/0020 Replacement of conservatory with the erection of a single storey extension to the rear of 37 Greenway, Bishops Lydeard - Decision of Conditional Approval was made on 09/06/2021.

06/21/0011 Erection of a workshop on concrete base at Dene Cottage, Tithill Lane, Bishops Lydeard - Decision of Conditional Approval was made on 02/07/2021.

06/21/0014 Installation of 20 No. PV solar panels on the south east pitched roof of 5 Taunton Road, Bishops Lydeard - Decision of Conditional Approval was made on 23/06/2021.

76/21 To note planning applications refused/withdrawn

None received.

77/21 Any Other Business - for report only

Cllr Armstrong reported that a car port on Station View had been converted into a garage. Cllr Armstrong to send the information to the Clerk to report to Planning Enforcement.

Cllr Watson asked if there was any further news in relation to new Co-op. Chair confirmed that there was no new but that he would follow up with Landmark Estates.

Cllr Allen requested that an item is added to the agenda for next month's meeting to provide an update on Village Hall projects.

Cllr Allen reported that a Somerset Archaeological Event is taking place this Saturday 10am to 4pm on the Village Green.

Cllr Allen suggested that thanks should be sent to the yarn bombers who have done another amazing job this year. Thanks to be passed to Kathy Ford with an offer of the Parish Council making a financial contribution for materials.

Cllr Pattermore requested that if Councillors know of anyone who is new to the village who would like a copy of the Welcome Pack to let her know.

78/21 Date of next meeting:

The next meeting will be held on Wednesday 11th August 2021, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 8.40pm.

Signed

A handwritten signature in black ink, appearing to be 'A. K.', written over a light grey rectangular background.

Date: 11th August 2021