

**ADOPTED**  
**BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL**

Clerk to the Council: Mrs A Shepherd, Rose Cottage, Oldway Lane, Wrantage, Taunton, TA3 6DE.  
Phone: 01823 412922 Email: [clerk@bishopslydeard.org](mailto:clerk@bishopslydeard.org) Website: <http://www.bishopslydeard.org.uk>

Minutes of the Parish Council meeting held on Wednesday 13<sup>th</sup> April 2022 at 7pm at Bishops Lydeard Village Hall.

**Persons present:** Cllrs Martin (Chair), Morency (Vice-Chair), Allen, Armstrong, Pattermore, Hunt, Watson, Warmington, Rigby and Lewin-Harris.

**Persons absent:** Cllr Russell.

**In attendance:** Mrs Amy Shepherd (Clerk) and 3 members of the public.

**279/21 Apologies**

Apologies were received from Cllr Russell.

**280/21 Declarations of interest relating to matters on the agenda**

Cllr Lewin-Harris declared a prejudicial interest in respect of planning application number 06/22/0008. Cllrs Lewin-Harris and Pattermore declared personal interests in respect of item 13 'MUGA repairs / replacement update and to consider tenders received'.

Cllr Morency declared a personal interest in respect of item 11 'Road and Traffic Issues' as a resident of Quantock View.

**281/21 Adoption of the minutes of the meeting held on 9<sup>th</sup> March 2022**

The minutes from the Parish Council meeting on 9<sup>th</sup> March 2022 were agreed as an accurate record of the meeting.

**282/21 Matters arising**

There were no matters arising.

**283/21 Clerk's Report**

Clerk's report was read to the council (attachment 1).

Clerk to add an item to the agenda for the next meeting to discuss the stream footpath and bridge.

Clerk to arrange a meeting with DWH regarding the stream footpath connection with the DWH development.

Clerk to follow up tree felling at the school.

**284/21 Chairman's Report**

Chair reported that he had carried out the following activities since the last Parish Council meeting:

Continued to liaise with the Traffic consultant regarding plans for the village

Met with Quantock View Southside Residents group on 2 occasions.

Wrote and submitted the Fiveways article on behalf of the Parish Council.

Met with the Landscape Architect regarding the Station View Public Open Space.

**285/21 Comments from members of the public on matters not listed on the agenda**

A member of the public expressed thanks to the Parish Council for the work being carried out in Darby Way to the bus shelter, noticeboard and dropped kerbs. The member of the public also asked the Parish Council to consider putting some additional village signs near the A358 roundabout. Finally, the member of the public asked the Parish Council if it would support the establishment of an Events Committee for the Village and if one Councillor could represent the Parish Council on the Committee. It was agreed that the role would be added to the Parish Councillor roles for consideration at the Annual Parish Council Meeting in May.

### **286/21 Avon and Somerset Police Report**

The March Police Report was tabled at the meeting and its contents noted.

### **287/21 Planning applications for comment**

*Cllr Lewin-Harris left the meeting at 7.24pm*

06/22/0008 Demolition of conservatory and utility lean to extension and erection of a single storey extension to the rear of Conquest Farm, Taunton Road, Norton Fitzwarren  
The Parish Council supports the granting of permission.

*Cllr Lewin Harris re-joined at 7.26pm*

06/22/0010 Erection of a two-storey extension to the side of Radlett, Church Street, Bishops Lydeard  
The Parish Council supports the granting of permission.

13/22/0002 Conversion of outbuilding into ancillary accommodation with erection of extension at Fennington House, Fennington Lane, Kingston St Mary  
The Parish Council supports the granting of permission.

13/22/0003 Erection of timber garden shed at 1 Yeas Cottage, Cushuish (retention of works already undertaken)  
The Parish Council supports the granting of permission.

06/22/0012 Erection of 1 No. dwelling (to replace approved planning consent 06/20/0061CQ) on land at Dene Road, (North of Oak Dene and The Mews), Bishops Lydeard.  
The Parish Council supports the granting of permission subject to a condition or measures being taken to ensure that the approved planning consent in respect of 06/20/0061CQ is removed and the conversion of the barn in respect of that planning application cannot take place.

### **288/21 Station View Open Space; To consider a quote from Foothills Landscape Design and Planting to design, specify, tender and project manage on site to completion**

Clerk confirmed that a site meeting had taken place with Chris Winn of Foothills Landscape Design and Planting and outlined the quote received to design, specify, tender and project manager on site to completion.

It was agreed to accept the quotation.

### **289/21 Road and Traffic Issues**

Chair provided an update on the main pieces of work relating to road and traffic issues:

Quantock View:

The latest plans of the proposals were shared in advance of the meeting.

The South Side Residents Group have submitted an application to register the green as a village green which may have the consequence of limiting what can / cannot be done with the green. The hope is that SCC and SWT will liaise with each other regarding the application and the PC proposal will be highlighted.

SCC Highways have proposed zig zag marking around the rear entrance to the school. The Traffic consultant isn't supportive of the proposed lines.

Plans have been developed for the proposed parking, raised path to Hamber Lea and proposed virtual pavement up the left-hand side of Quantock View from Mount Street to the back entrance of the school. It was noted that virtual pavements are generally not supported by SCC Highways

Cllr Morency raised concerns that Quantock View is not an unadopted highway and questioned the right of the PC to do any works on the highway and whether there is a right of way. Cllr Morency explained that he has lived in Quantock View for a long time and that there has never been an accident. Cllr Morency also expressed concern that the zig zag lines in front of the flats will remove three parking spaces, the proposal only includes 5 additional spaces, the proposed planters will also remove spaces. Chair explained that the zig zags will only be enforced at school pick up and drop off times and that the thoughts of residents directly impacted by the proposed zig zag lines will be gathered.

Cllr Morency explained that residents of Quantock View feel that the Parish Council has been biased with how proposals are being developed. They have only received one letter – the initial consultation – no consultation since then or correspondence. Correspondence and consultation have only taken place with the South Side Residents Group which appears to only represent two properties in Quantock View. Chair confirmed that it was agreed at the last meeting that all residents would be informed of the proposals. The proposal must also be agreed by SCC Highways even though they relate to an adopted road and the additional parking spaces will require the submission of a planning application which will provide an opportunity for residents to comment on the proposals. Chair confirmed that he had received no formal resident's group contact to date from anyone on the east side of Quantock View.

The limit of only 5 additional spaces was determined by SWT.

Cllr Morency also raised concerns about the proposed virtual footpath.

Following discussion, it was the consensus of the Parish Council that it proceeds with the proposals subject to agreeing the signage, a reduction in the size of crossing point as long as visibility is maintained and that minimal steps, such as very small bollards, which should not lead to the loss of existing parking spaces, are used to prevent parking on the crossing location.

Cothelstone Road Village Gateway feature:

The plans of the proposal was shared in advance of the meeting.

It was noted that the 30mph speed limit near the football club needs to be moved back to enable vehicles time to slow before the gateway feature.

It was also noted that there is a need to encourage people to walk through Darby Way rather than Cothelstone Road and new signage is proposed to support this.

Cllr Rigby confirmed that once the work to the Darby Way supporting wall is carried out, the road width will be re-established, and the road will be wider which may enable enough room for a virtual footpath to be incorporated.

The crossing point proposed by Delta Rise was discussed. There was a preference to see a build out in the road.

It was agreed to proceed with proposals subject to alterations being made to improve the crossing point between Delta Rise and Pound Lane to incorporate more of a build out.

### **290/21 Library; To consider quote for Sanitary Bin**

Clerk outlined two alternative quotes received to provide and empty a Sanitary Bin at the library. It was agreed to accept the quote provided by SW Hygiene.

### **291/21 MUGA repairs / replacement update and to consider tenders received**

Chair confirmed that no tenders have been received from invited contractors in respect of the MUGA repairs / replacement. Clerk suggested that Foothills Landscape and Design could also be commissioned to gather tenders in respect of the MUGA work as literature on their website indicated that the company also deals with this type of work. It was agreed that the Clerk would discuss the MUGA project with Chris Winn of Foothills Landscape and Design and ask him for a view as to the best time to carry out a tender exercise.

### **292/21 To discuss the David Wilson Homes development Public Open Space**

Chair confirmed that some communication had taken place since the last meeting with David Wilson Homes about how a Management Company for the POS could operate. David Wilson Homes are investigating options further and have suggested meeting with the Chair and Clerk once the investigations are concluded.

### **293/21 Update regarding Climate Change**

In Cllr Russell's absence it was agreed to defer discussion of this item until the next meeting.

### **294/21 To receive an update on the Platinum Jubilee Picnic Lunch**

Cllr Allen reported that a committee has been established to organise the Platinum Jubilee event. The committee is meeting weekly. Colin Dance, the New Editor for Fiveways is on the Committee. Various sources of income to help to cover the cost of the event have been identified including the Fiveways Trust, Miles Estate Agents, the Co-Op and Quantock Funeral Company. The event includes the provision of refreshments which will provide some income. The cost of the event is likely to be around £1000.00.

The picnic lunch will take place on 4th June from 12-6pm. Three bands have been organised to perform including Brass Band, a Local Group and a Trio of Women singing 50s music. There will be games and prizes. There will also be a bar. Enquiries are being made to ensure that the event is not in competition with any school events at the same time.

The Committee are looking for volunteers to help on the day.

### **295/21 Parish Lengthsman Report**

The Parish Lengthsman Report for March was tabled at the meeting and its contents noted.

Clerk to call an electrician out to look at the faults at the toilets with the light and hand dryer in the men's toilets.

### **296/21 Somerset County Council and Somerset West and Taunton Council matters**

Cllr Rigby reported on the following:

Covid - levels still high in the area but those that have caught it are less poorly.

Post office / Co-op move – agreement seems to have now been reached between Landmark Estates and DWH. Exchange of contracts is expected to take place shortly.

Darby Way Wall – initially the identified solution to fix the wall was a concrete wall to reinforce, an alternative block solution with stone appearance is now being considered / taken forward. Cllr Rigby to circulate information for views.

Combe Florey – A358 drainage works – exactly how it will be taking place to be confirmed.

Airband - Hither Mead poles will be removed by Airband, there is sufficient duct space beneath the road. The original planning application for Hither Mead includes a condition that all cabling will go under road. Poles are therefore unlawful even if the specified notice was given.

Greenway / Station Road – met with a SCC Traffic Engineer to look at road improvements – first phase is patching work to Ash Priors for surface dressing during summer. New lines will then be added to reduce width of road and slow signage will be added. Once this work is complete consideration of physical measures will be made. PC will be consulted on any proposed measures. Small Improvement Scheme may be available again this year – this could be an appropriate scheme to put forward. Physical measures are needed to reduce speed limit. SCC developing, Cllr Rigby to bring back to PC for comments. Cllr Allen raised the flooding issue at the turning to Ash Priors. Flooding still occurs despite work done at the junction.

Energy rebate – Available for Band A-D properties - £150.00 will be paid using the direct debit details held. SWT are aware of a scam that is taking place at the moment where scammers are trying to request peoples bank details.

Parish Lengthsman – Good feedback regarding the Lengthsmans work is being received.

Elections in two weeks' time. Successful candidates will be County Councillor for 11 months and then Unitary Councillors thereafter.

Cllr Morency requested an explanation of LCNs, Cllr Rigby and Chair explained the concept of LCNs.

## **297/21 Finance**

### **Clerk's Salary; 2021/22 National Salary Award**

Clerk confirmed that the National Salary Award had been agreed in March for the 2021/22 year. The new salary provides approximately a 20p per hour increase which has been backdated to 1<sup>st</sup> April 2021 and included for approval in the expenses submitted this month.

The National Salary Award was noted.

### **Review Draft 2021/22 Annual Accounts (including CIL and Library Accounts)**

Clerk summarised the draft 2021/22 Annual Accounts. Clerk clarified that they are in draft form and will change as bank statements up to 31<sup>st</sup> March are received.

The annual accounts for 2021/22 are due to go to the Internal Auditor during the week commencing 25th April. The final 2021/22 annual accounts will be available to be reviewed and agreed at May Parish Council meeting.

### **To note income received**

Library income	£32.10
Interest	£38.96
The Paper Shop (Hanging Basket Sponsorship)	£100.00
Daisy Tea Rooms (Hanging Basket Sponsorship)	£100.00
Miles Estate Agents (Hanging Basket Sponsorship)	£200.00

### **To approve payments**

#### **Payments to be made by Direct Debit:**

BT (Telephone and broadband)	£75.36
Somerset Web Services (Email account)	£5.52
British Gas (Public conveniences Electric)	£TBC
EDF Energy (Library Electric)	£71.16

#### **Payments to be made by BACS:**

Jack Council (Parish Lengthsman Work – March)	£1,200.25
Clerks Expenses (Travel, toilet roll holders, back pay for national salary award)	£195.33
Blake Training Limited (Brushcutter / Trimmer Training for	

Volunteer (50% of cost shared with SCC)	£93.00
SWT (50% of Darby Way Bus Shelter repair costs)	£325.92
SWT (Quarter 4 Grounds Maintenance)	£772.25
SWT (Business Rates – Public Conveniences)	£1921.15
SWT (Business Rates – Library)	£2370.25
Viking Payments (Stationery and postage)	£156.23
HMRC (Tax and NI contributions)	£576.56
Mr C Back (Library Lease)	£800.00

It was proposed by Cllr Armstrong, seconded by Cllr Morency, and voted unanimously that these payments be approved.

Clerk to query the Intelligent Workplace Solutions (Cleaning – Public Conveniences (final invoice)) for £445.66 as it includes cleaning charges for the full month of March when the cleaning contract ended during March.

### **298/21 To note planning permissions granted**

06/22/0001/T Application to fell (and replace) three Leyland Cypress trees included in Taunton Deane Borough (Bishops Lydeard No.1) Tree Preservation Order 2012 at The Paddock development, Taunton Road, Bishops Lydeard (TD1098) - Decision of Conditional Approval was made on 29/03/2022.

### **299/21 To note planning applications refused/withdrawn**

No planning applications were refused / withdrawn

### **300/21 Any Other Business - for report only**

Chair took the opportunity to thank Cllr Armstrong for his work as a Councillor. Cllr Armstrong confirmed that he plans to attend future Parish Council meetings as a member of the public when matters relevant to Station Green / View are included on the agenda.

Chair reported that from 21st to 23rd April the Bishops Lydeard Players will be performing a seasonal pantomime – Dick Whittington.

Cllr Pattermore reported that a request had been received from the WSR for a further 50 copies of the Welcome Pack – there are around 50 copies left.

Cllr Pattermore reported that the Post Box has been closed at Gore Square. Cllr Rigby confirmed that he is picking up the closure with Royal Mail to find out reason for closure.

Cllr Morency requested confirmation of whether the post office in the new Co-op will be a local post office or a general post office? Cllr Rigby confirmed that a local post office will be provided.

Cllr Morency reported that the hedge by the bus shelter at the junction of Hither Mead and Mount Street is overgrown as is the hedges along the path to the Bird in Hand. Cllr Rigby to pick up with SCC Highways.

Cllr Morency reported his absence at the May Parish Council meeting due him being away travelling.

Cllr Lewin-Harris reported that weeds from the bottom of the wall bordering Warre House are growing across the pavement. Clerk to ask the Lengthsman to clear the weeds.

Cllr Lewin-Harris reported that the wall by the flower bed next to the car park / surgery entrance is damaged. Enquiries to be made as to who is responsible for the wall.

### **301/21 Date of next meeting:**

The next meeting will be held on Wednesday 11<sup>th</sup> May 2022, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 9.00pm.

Signed

A handwritten signature in black ink, appearing to be 'A. K.' or similar, written in a cursive style.

Date: 11<sup>th</sup> May 2022