

## **ADOPTED**

### **BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL**

Clerk to the Council: Mrs A Shepherd, 6 Farriers Green, Monkton Heathfield, Taunton, TA2 8PR

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Minutes of the Annual Parish Council meeting held in the Village Hall, Bishops Lydeard on Wednesday 10<sup>th</sup> May 2023, commencing after the Annual Parish Meeting at 7.45pm.

**Persons present:** Cllrs Martin (Chair), Ball (Vice Chair), Pattermore, Allen, Bainbridge, Delderfield, Lewin-Harris, Ball and Hunt.

**Persons absent:** Cllr Rigby

**In attendance:** Mrs Amy Shepherd (Clerk) and 14 members of the public.

#### **001/23 To elect a Chair of the Council and the Chair to declare acceptance of office.**

Cllr Bainbridge proposed Cllr Allen to be elected as Chair. The proposal was not seconded.

Cllr Bainbridge proposed Cllr Hunt to be elected as Chair. The proposal was not seconded.

Cllr Lewin-Harris proposed Cllr Martin to be elected as Chair. Cllr Allen seconded the proposal. Seven Councillors voted in favour, 1 against (Cllr Bainbridge) and Cllr Martin abstained. It was resolved that Cllr Martin be elected as Chair.

Cllr Martin signed a Declaration of Acceptance of Office in the presence of the Clerk.

#### **002/23 To receive and note apologies.**

Apologies were received from Cllr Rigby and noted.

#### **003/23 To receive any declarations of interest in respect of items on the agenda.**

Cllrs Pattermore and Lewin-Harris declared personal interests in respect of item 23 'MUGA repairs / replacement update' as members of the MUGA Committee.

#### **004/23 Election of Vice Chair and the Vice Chair to declare acceptance of office.**

Cllr Lewin-Harris proposed Cllr Ball to be elected as Vice Chair. The proposal was seconded by Cllr Pattermore. All Councillors voted in favour. It was resolved that Cllr Ball be elected as Vice Chair.

Cllr Ball signed a Declaration of Acceptance of Office in the presence of the Clerk.

#### **005/23 Adoption of the minutes of the meetings held on 12<sup>th</sup> April 2023 and 19<sup>th</sup> April 2023.**

The minutes of the Parish Council meetings on 12<sup>th</sup> April and 19<sup>th</sup> April 2023 were approved.

#### **006/23 To declare the General Power of Competence**

The General Power of Competence was explained. It was noted that the Parish Council meets the requirements to adopt the General Power of Competence. It was agreed to declare the General Power of Competence.

#### **007/23 Committees and Working Groups**

##### **CIL Committee – to confirm members.**

It was noted that the current membership of the CIL Committee included Chair, Vice Chair, Cllr Lewin-Harris, and Hunt.

Vice Chair confirmed that he would prefer not to be on the Committee due to a potential conflict of interest with being Chair of the Village Hall Management Committee.  
It was agreed that the members of the CIL Committee would be Chair and Cllrs Delderfield, Lewin-Harris, and Hunt.

#### **Road and Traffic Issues Working Group – to confirm members.**

It was noted that the current membership of the Working Group are Chair, Vice Chair and Cllrs Bainbridge and Lewin-Harris. It was agreed to make no changes to the Working Group members.

#### **008/23 Election of Parish Council representatives**

The following were proposed, seconded, and elected unanimously:

Village Hall Management Committee – Vice Chair

Parish Path Liaison Officer – Vacant. Volunteer needed. Chair to include information in the next Fiveways article.

Bishops Lydeard MUGA – Cllrs Pattermore and Lewin-Harris.

Member Auditor – Cllr Allen and Bainbridge.

Tree Officer – Cllr Warmington

Community Library Partnership – Cllrs Pattermore and Hunt.

Bishops Lydeard Almshouses – Cllr Warmington

Climate Change Lead – Cllr Delderfield

Bishops Lydeard Events – Cllr Hunt

#### **009/23 To review the Councils Subscriptions to other bodies.**

It was noted that the Councils subscriptions include Somerset Association of Local Councils (SALC), Society of Local Council Clerks (SLCC) and Somerset Playing Fields Association.

#### **010/23 Annual Review of:**

The 2023 Asset Register was reviewed, Clerk to add the new church wall flower boxes. Subject to that change the 2023 Asset Register was approved.

Risk Assessment was reviewed and formally approved.

The Financial Regulations were reviewed and formally approved.

The Standing Orders were reviewed, an amendment at paragraph 7(a) was agreed as follows:

7a) A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least (6 5) councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.

Subject to this change, the Standing Orders were approved.

The Code of Conduct – the new LGA model code of conduct was reviewed and formally approved.

#### **011/23 To review Council policies and procedures.**

The Complaints Procedure was reviewed and formally approved.

The CIL Policy / Procedure was reviewed and formally approved.

The Privacy Policy was reviewed and formally approved.

The Subject Access Request Policy was reviewed and formally approved.

The Document Retention Policy was reviewed and formally approved.

The Data Protection Policy was reviewed and formally approved.

The Security Incident Policy was reviewed and formally approved.

Clerk confirmed that a suggestion from a member of the public had been received to develop a Community Engagement Policy. Councillors were supportive of a Community Engagement Policy being developed for consideration.

#### **012/23 To confirm the Councils arrangements for insurance cover.**

Clerk confirmed that the Parish Council is currently insured with Zurich and that renewal quotations will be considered at the June meeting.

#### **013/23 To confirm the time and place of meetings of the Council.**

It was confirmed that the Parish Council meetings will continue to take place on the second Wednesday of the month at 7pm at the Village Hall.

#### **014/23 Clerk's Report**

Clerk's report was read to the council (attachment 1).

Clerk confirmed that a response from the PCSO to the request to receive confirmation of the outcomes of offences committed in the Parish had been received. The PCSO has stated that the reporting of outcomes may make it possible for the perpetrators or victims of crimes to be identified. The PCSO did confirm that the offences reported have resulted in arrests and charges.

Actions required:

- Clerk to add Bleed Out kits to the agenda for the next meeting to be given further consideration.

#### **015/23 Chairman's Report**

Chair reported that since the last meeting he had:

- Produced an article for Fiveways.
- Tried to make contact with representatives of On Your Bike Campaign and will follow up this month.
- Liaised with the Quantock Hills AONB about village gateway branding and using the AONB Buzzard as part of the signage. The Quantock Hills AONB have confirmed that they are being rebranded to National Landscapes so the logos may be altered or changed. Keen to work with the PC as proposals are developed.
- Dialogue with Monitoring Officer regarding the Code of Conduct complaints.

Cllr Bainbridge questioned whether the reports for Fiveways should be written and submitted by the Chair. Councillors confirmed that they were happy for the Chair to continue write articles which provide a summary of what the Parish Council is doing and what was discussed at the most recent meeting.

#### **16/23 Comments from members of the public**

A member of the public asked when the Hanging Baskets are likely to be installed in the village. Clerk confirmed that the Hanging Baskets would be installed later this month.

A member of the public expressed concern about the Chair writing articles for Fiveways. Clerk to add an item to the agenda for the next PC meeting for a formal decision to be taken.

#### **17/23 Avon and Somerset Police Report**

The Avon and Somerset Police Report for April was tabled at the meeting and its contents noted.

#### **18/23 Planning applications for comment**

06/23/0007 Change of use of land from agricultural to domestic curtilage with erection of car port and gazebo at Fieldfare, Eastcombe Farm, East Combe Lane, Bishops Lydeard (retention of works already undertaken)

It was proposed, seconded, and agreed with all in favour not to make any comments in respect of the application.

06/23/0008 Change of use of land from agricultural to domestic curtilage with erection of car port and agricultural storage building at Kingfisher, Eastcombe Farm, East Combe Lane, Bishops Lydeard (retention of works already undertaken).

It was proposed, seconded, and agreed with all in favour not to make any comments in respect of the application.

06/23/0009 Erection of triple timber car port to serve Cuckoo, Nuthatch and Little Egret at Eastcombe Farm Barns, Eastcombe Farm, Bishops Lydeard (retention of works already undertaken)

It was proposed, seconded, and agreed with all in favour not to make any comments in respect of the application.

06/23/0010 Replacement of conservatory to the rear of 23 Lethbridge Park, Bishops Lydeard.

It was agreed to make no comment in respect of the application.

06/23/0011 Erection of a single storey extension to the side of The Cottage, Tithill Lane, Bishops Lydeard

It was agreed to make no comment in respect of the application.

Clerk to circulate planning advice issued by Somerset Council for consideration at the next meeting.

06/23/0013/T Application to carry out management works to one Cork Oak tree included in Taunton Deane Borough (Bishops Lydeard No.1) Tree Preservation Order

1977 at Warre House, Mount Street, Bishops Lydeard (TD90)

Cllr Warmington stated that Cork Oaks are unusual, and any management works that can be carried out to preserve the life of the tree should be supported.

It was agreed to support the granting of permission subject to the comments of the Tree Officer.

### **019/23 Road and Traffic Issues update**

#### **To consider the recommendations of the Road and Traffic Issues Working Group**

A copy of the notes from the Road and Traffic Issues Working Group meeting on 26<sup>th</sup> April that include the recommendations of the Working Group were circulated in advance of the meeting:

Notes from the Road and Traffic Issues Working Group meeting held on Wednesday 26th April 2023 at 10.00am.

**Persons present:** Cllrs Martin, Lewin-Harris, Ball and Bainbridge.

**Persons absent:** None.

**In attendance:** Mrs Amy Shepherd (Clerk).

#### **Apologies**

No apologies were received.

The Working Group considered the analysis of feedback from the recent consultation on the road and traffic proposals for the village.

Clerk provided the Group members with copies of three letters with detailed comments received from

members of the public. One of the detailed comments was from Mr Day, regarding Site 5 and damage to the wall bordering his property from vehicles. Cllr Martin confirmed that he had responded to the comments requesting further information about the incidents and if his insurers have taken any action with the Highways Authority or sought any professional advice about improvements that can be made to improve the road layout thereby reducing incidents of damage. It was noted that Site 5 was the second most popular proposal in the feedback analysis.

From a wide-ranging discussion, the following common comments were identified from the feedback received on the proposals which the Working Group felt the Parish Council should take on board:

- A preference for raised crossings not to be put near residential properties and where traffic speeds were not thought to be an issue, specifically by the school and at the Mill Lane and Mount Street junction.
- A preference for any proposed surface dressings and block paving to be a colour more in keeping with the character of the village, perhaps sandstone colours, rather than yellow or buff.
- The widening of the pavement in the proposals for Mount Street from Quantock View to Bird in Hand and Mount Street from Gore Square to Village Hall were well-supported and felt to be crucial, despite the concerns about the consequential narrowing of the carriageway.
- It was probably the case that despite the pavement widening at Quantock View / The Mount it would be unlikely to be wide enough to enable all mobility scooters.
- A desire to see additional measures included on Hither Mead between the bridge (site 4) and Taunton Road.
- The most popular proposal was site 14, the gateway / crossing point near the Football Club.
- It was noted that the Village Gateways seemed to also be popular.
- The least popular proposal was site 1 Gore Square, neither option received much support. Both proposals were recognised to be significant, but they were technically challenging and expensive.

Feedback on each site, starting with the most popular, was then discussed and the following recommendations were made:

The Working Group recommends that the following sites are progressed without any amendments (apart from changing the colour of proposed surface dressing / block paving):

- Site 14 – Village Gateway and Crossing Point on Cothelstone Road by the Football Club (approximate cost £26k) (Work already requested to be up and running)
- Site 12 – Village Gateway on Minehead Road (approximate cost £15k)
- Site 11 – Village Gateway on Station Road east of A358 (approximate cost £15k)
- Site 10 – Village Gateway on Taunton Road (approximate cost £15k)
- Site 9 – Cothelstone Road (Delta Rise to Glanfield Close) (approximate cost £30k)
- Site 5 – Mount Street (Quantock View to the Bird in Hand) (approximate cost £20k)
- Site 4 – Hither Mead Bridge (approximate cost £25k)
- Site 6 – Mount Street (School Entrance Pedestrian Crossing) Option 1 Flush (approximate cost £15k)
- Site 7 – Station Road (pedestrian crossing between Broadgauge Business Park and the Underpass) (approximate cost £25k)
- Site 8 – Church Street Pedestrian Crossing (approximate cost of £10k)

The Working Group recommends that £225k of CIL money is earmarked for the delivery of these proposals and the CIL Project Working Document is updated to reflect this.

The Working Group recommends that the following sites are progressed but some work to consult further and redesign elements of the proposals is required:

- Site 3 Mount Street (Village Hall to Hither Mead) (Approximate cost £50k) Amendments to include road dressings rather than block paving outside the garage and possible inclusion of the crossing near the bridge (currently included in Site 2 proposal) to form part of this site proposal.
- Site 2 Mount Street (Gore Square to Village Hall) (Approximate cost £85k) Amendments to the raised areas to include coloured dressing instead (at Mill Lane junction) and to undertake consultation with the bus company on the proposal generally to ensure that there would not be a negative impact on services.

The Working Group recommends that £150k of CIL money is earmarked for the delivery of these proposals and the CIL Project Working Document is updated to reflect this.

The Working Group recommends that Site 1 – Gore Square is not progressed for the time being.

The Working Group recommends that further thought is given to the development of an additional proposal on Hither Mead possibly in the area of The Leat to include a road narrowing / crossing point.

There being no further business to discuss, the meeting ended at 11.25am

A member of the public requested an update in respect of the Quantock View Planning Application. Chair confirmed that determination of the application has been delayed due to the village green application. A member of the public asked if the planning application is approved if CIL money be used? Chair confirmed that was the intention but clarified that in the event that planning approval is achieved, the matter will go back on the agenda for full consideration by the Parish Council.

Cllr Bainbridge stated that during the Working Group if she disagreed with comments or discussions her comments were dismissed. Cllr Bainbridge stated that she expressed concern at the Working Group meeting that road narrowings will cause blockages in the village.

Cllr Bainbridge stated that the Chair supported Extinction Rebellion in 2019. Extinction Rebellion try to stop traffic and suggested that the Chair's support for Extinction Rebellion meant that he was trying to stop traffic and force people out of the village. Cllr Bainbridge suggested that the support for Extinction Rebellion is an interest that should be disclosed.

Cllr Delderfield expressed his disappointment at the behaviour of Cllr Bainbridge and the accusations that were being made during the meeting.

Cllr Bainbridge expressed concern about earmarking £375k of CIL money for road measures which will make the village unpassable.

Cllr Bainbridge also expressed concern that the information from the traffic loops in the village were not circulated in advance of the March meeting. It was noted that the results of the traffic loops were shared at the consultation event and shared after the March meeting.

Cllr Lewin Harris proposed that the Parish Council accept the recommendations of the Working Group as follows:

That the following sites are progressed without any amendments (apart from changing the colour of proposed surface dressing / block paving):

- Site 14 – Village Gateway and Crossing Point on Cothelstone Road by the Football Club (approximate cost £26k) (Work already requested to be up and running)
- Site 12 – Village Gateway on Minehead Road (approximate cost £15k)

- Site 11 – Village Gateway on Station Road east of A358 (approximate cost £15k)
- Site 10 – Village Gateway on Taunton Road (approximate cost £15k)
- Site 9 – Cothelstone Road (Delta Rise to Glanfield Close) (approximate cost £30k)
- Site 5 – Mount Street (Quantock View to the Bird in Hand) (approximate cost £20k)
- Site 4 – Hither Mead Bridge (approximate cost £25k)
- Site 6 – Mount Street (School Entrance Pedestrian Crossing) Option 1 Flush (approximate cost £15k)
- Site 7 – Station Road (pedestrian crossing between Broadgauge Business Park and the Underpass) (approximate cost £25k)
- Site 8 – Church Street Pedestrian Crossing (approximate cost of £10k)

That £225k of CIL money is earmarked for the delivery of these proposals and the CIL Project Working Document is updated to reflect this.

That the following sites are progressed but some work to consult further and redesign elements of the proposals is required:

- Site 3 Mount Street (Village Hall to Hither Mead) (Approximate cost £50k) Amendments to include road dressings rather than block paving outside the garage and possible inclusion of the crossing near the bridge (currently included in Site 2 proposal) to form part of this site proposal.
- Site 2 Mount Street (Gore Square to Village Hall) (Approximate cost £85k) Amendments to the raised areas to include coloured dressing instead (at Mill Lane junction) and to undertake consultation with the bus company on the proposal generally to ensure that there would not be a negative impact on services.

That £150k of CIL money is earmarked for the delivery of these proposals and the CIL Project Working Document is updated to reflect this.

That Site 1 – Gore Square is not progressed for the time being.

That further thought is given to the development of an additional proposal on Hither Mead possibly in the area of The Leap to include a road narrowing / crossing point.

The proposal was seconded by Cllr Delderfield and agreed following a vote with 8 in favour and 1 against (Cllr Bainbridge).

Clerk to update the PC website confirming the decision taken by the Parish Council in respect of the traffic proposals.

### **020/23 To discuss Woodland Walk Community Asset Transfer.**

Clerk reported that Somerset Council have advised that their position is that Woodland Walk would be available to the Parish Council as a long lease of up to 99 years, at a peppercorn and the Parish Council would be required to meet Somerset Councils costs of the transfer. These are estimated to not exceed £3,000. The majority of this cost is in advertising the disposal with the land being considered as “open space”, but that is a statutory requirement.

It was agreed to defer consideration of the transfer of the Woodland until the next Parish Council meeting when Cllr Rigby is in attendance.

The two issues regarding the transfer are why it is not full ownership rather than a lease and the cost to lease being excessive.

Clerk to raise these issues with Somerset Council and copy in Cllr Rigby and check the acreage of the Woodland.

### **021/23 To report outcome of the auction in respect of Greenway Woods.**

Vice Chair reported that after a lot of work to register to bid, he took part in the online auction on behalf of the Parish Council but that he was unfortunately outbid.

The auction bids went up in £5k increments. Vice Chair was only authorised to bid up to £102,500, and therefore couldn't raise his bid £105,000. The other person bidding seemed quite determined to acquire the land.

Cllr Bainbridge questioned whether the Chair should have sent an email about the advantages, disadvantages, and risks of acquiring the land prior to the Extraordinary Parish Council Meeting on 19<sup>th</sup> April stating that the Chair shouldn't have given his opinion about the purchase prior to the meeting.

Cllr Ball expressed concern about the disrespectful conduct of Cllr Bainbridge at the meeting.

Cllr Pattermore expressed concern about the nature of the discussion as the meeting of 19<sup>th</sup> April and matters leading up to it were now historic.

### **022/23 Preliminary discussion regarding the possible acquisition of a building for community use.**

Cllr Bainbridge outlined a proposal that the Parish Council purchase No.4 Mount Street, Bishops Lydeard, (between the car park and the garage), asking price £275,000.

The benefits and potential use of the space could include all or some of the following subject to the necessary planning permissions:

- The library relocated and expanded here (saving rent and increasing its use due to better accessibility)
- A community Post Office in return for a peppercorn rent
- A Tourist Information Centre
- A community space for residents to gather for wellbeing, to tackle isolation and loneliness in our community.

The property is undesirable as a residential habitation, but the location is eminently suitable for the above

- being central in the village
- close to bus stops
- near car parking and public conveniences
- close to the doctors' surgery and pharmacy
- close to the Village Hall

Vice Chair expressed some concern about the parking issues in the vicinity of the building but agreed with the idea of acquiring a community building.

A member of the public expressed concern about use of the car parks by the owners of the garage. Cllr Allen confirmed that the garage makes a financial contribution to use the car park and the village hall do take steps to reduce the garage use of the car park.

Chair suggested that if the Parish Council wished to proceed with acquiring the building the Parish Council would need to follow the correct procedures as detailed in the Financial Regulations including securing the required report, consulting with parishioners, and developing a business case. Chair asked the Council if it would like to proceed with taking these steps.

A discussion took place about the cost of purchasing the building and associated costs and work required to the building to make it suitable for community use.

It was also noted that following the decision made earlier in the Council meeting (item 19/23) to commit CIL money for traffic proposals, there wouldn't be enough CIL money remaining to also purchase the building.



Cllr Lewin-Harris stated that a lot of consultation had taken place with the community about the road / traffic proposals and that it would be difficult for the Parish Council to change its course of action now. Cllr Bainbridge suggested that a Councillor is delegated to take look at the property before deciding whether to proceed.

Cllr Hunt suggested that there was a need as a Parish Council to identify the collective priorities for the village. To focus the work of the Parish Council and so that the Parish Council can look for opportunities proactively.

Cllr Allen, Pattermore and Vice Chair declared a prejudicial interest in respect of the proposal due to being trustees of the Village Hall and confirmed that they would abstain from voting on the proposal.

Cllr Bainbridge stated that the proposal would give the Parish Council an opportunity to leave a legacy from the CIL proceeds and suggested that the traffic proposals could be broken up rather than agreed in bulk which would reduce the costs and leave CIL money to deliver a community building.

Cllr Lewin-Harris stated that she didn't agree that traffic proposals won't leave a legacy and proposed that no further action was taken in relation to the proposal. Cllr Lewin-Harris' proposal was seconded by Cllr Delderfield and agreed with 4 Councillors in favour, 1 Councillor against (Cllr Bainbridge) and 3 abstentions.

#### **023/23 MUGA repairs / replacement update.**

Clerk reported that an email had been received from Chris Winn confirming that "All of the work was completed – the Contractors asked the fencing manufacturer to visit, and they carried out some remedial works. They did repair the basketball hoops which seemed to have been damaged by use, but they should be able to stand up to heavy duty use. I'll pop over and check if it's happened again and we will order upgraded replacements if needed (at their cots of course). Are you able to release payment to Abacus now please as the remaining items are minor snags and the install as a whole is covered by warranties going forward."

It was agreed to retain an amount from the remaining invoice rather than making full payment. £5000 to be retained and £16300 to be paid. The remainder of the invoice will be paid upon the replacement hoops being installed and the work to the area surrounding the MUGA is completed, and the gate bolt is fixed.

#### **024/23 Station View Public Open Space update.**

Clerk reported that work is expected to commence this month. Price of works confirmed as £17538.00.

#### **025/23 Climate Change update**

Cllr Delderfield confirmed that he had no update.

A member of the public requested an update regarding charging points in the Village Hall car park. Cllr Allen confirmed that information from the National Grid is awaited before being able to progress.

#### **026/23 Parish Lengthsman Report**

The Parish Lengthsman report for work carried out in April was tabled at the meeting and its contents noted.

#### **027/23 To discuss the Darby Way Telephone Box refurbishment.**

It was agreed that the future use of the telephone box should be agreed prior to refurbishment taking place. Chair to include a request for ideas in the Fiveways article and Clerk to add a notice to the telephone box requesting ideas.

Clerk to raise with the Lengthsman the broken glass in the Mount Street Telephone box and check that he has received the spare replacement glass panels from James Russell.

**028/23 To discuss the Whiskey Trail Right of Way proposed improvements and consider making a contribution.**

The email from a Somerset Council Officer regarding proposed improvements to the right of way was circulated in advance of the meeting and included in the Clerk's Report.

The Officer proposes that to deal with an apparent lack of drainage and maintenance affecting the surface of the right of way, the best solution for the footpath over the gateway would be some ditching either side to discharge water to lower ground/existing ditch, the gateway, and approaches either side being stoned, similar to the southern end. The tenant has verbally agreed to carry out the digger works and the hauling and laying of stone. However, because of the history with who's responsible for the ditches/drainage the tenant doesn't want to pay for the stone, which would cost approximately £600. Cllr Pattermore proposed that the Parish Council contribute £600.00 to cover the cost of the stone for the works, this was seconded by Cllr Lewin-Harris and agreed with all in favour.

**029/23 Somerset Council matters**

In Cllr Rigby's absence it was agreed to defer this item until the next meeting.

**030/23 Finance**

**To receive the annual accounts summary**

The 2022/23 Annual Accounts Summary was approved, summary to be published on PC website.

**To approve the annual governance statement**

Approval deferred until the next Parish Council meeting.

**To note income received**

Interest:

HSBC	£24.74
CCLA	£1202.80
SCC Library Contribution	£500.00
Library fees and charges	£61.60
Precept	£67595.00

**To approve payments**

Payments to be made by Direct Debit:

BT (Telephone and broadband)	£83.06
Somerset Web Services (Email account)	£5.52
British Gas (Public conveniences Electric)	£4.32
	£85.88

**Payments to be made by BACS:**

Jack Council (Parish Lengthsman Work – April)	£1515.30
Clerks Expenses (Travel, Office 365, wages underpayment – April)	£128.44
AIS Cleaning Contractors Limited (Toilet and Library cleaning)	£669.12
	£759.65
Bishops Lydeard Church School (School Crossing Contribution 2023/24)	£1000.00
J Lewin-Harris (Flower boxes plants and compost)	£236.66
Ted Lambe (Three flower boxes)	£552.00

Cllr Bainbridge questioned whether the payments could be approved without invoices available. Clerk confirmed that the invoices in the payment list are available at every meeting. It was proposed, seconded, and voted with all in favour that the payments be approved.

Cllr Bainbridge requested a schedule of regular payments for the year to be available. Clerk to develop a schedule of payments for approval at the next meeting.

**031/23 To note planning permissions granted.**

No notifications received.

**032/23 To note planning applications refused/withdrawn.**

13/22/0002 Conversion of outbuilding into ancillary accommodation with erection of extension at Fennington House, Fennington Lane, Kingston St Mary - Withdrawn on 18th April 2023.

**033/23 Any other business - for report only**

Cllr Bainbridge requested that an item be added to the agenda for the next meeting to discuss hedgehogs in village and to consider actions to protect them in the village. Clerk to add an item to the next agenda.

Chair reported that the Clerk is resigning. Two months' notice is required. Work will commence to recruit a replacement.

Cllr Allen reported that the Village Hall AGM will take place on 24th May.

**034/23 Date of next meeting:**

Wednesday 14th June 2023, 7pm at Bishops Lydeard Village Hall

There being no further business, the meeting closed at 21.50pm.

Signed

A handwritten signature in black ink, appearing to be 'A. K.', written over a light blue horizontal line.

Date 14<sup>th</sup> June 2023.