

BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd,
6 Farriers Green, Monkton Heathfield, Taunton, TA2 8PR
Phone: 01823 412922 Email: clerk@bishopslydeard.org
<http://www.bishopslydeard.org.uk/>

6th July 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Bishops Lydeard and Cothelstone Parish Council.

You are summoned to attend a meeting of Bishops Lydeard and Cothelstone Parish Council in the New Small Hall, accessed from the Mount Street entrance on Wednesday 12th July 2023 at 7.00pm at Bishops Lydeard Village Hall.

Amy Shepherd
Clerk to the Council

AGENDA

1. Apologies
2. Declarations of interest relating to matters on the agenda
3. Staffing Committee Report
 - a) Actions and decisions made by the Committee at its meeting on 24th June 2023.
 - b) Appointment of Locum as the Proper Officer and approval of terms and conditions.
4. Adoption of the minutes of the Parish Council meeting held on 14th June 2023
5. Matters arising
6. Clerk's report
7. Chairman's report
8. Comments from members of the public
9. Avon and Somerset Police Report
10. Planning applications for comment
[06/23/0021: Partial demolition of outbuilding and erection of a two storey extension to the side of Crossways, 6 Gore Square, Bishops Lydeard](#)
11. Road and Traffic Issues update.
12. To discuss Woodland Walk Community Asset Transfer.
13. Bleed Control Kits update
14. On Your Bike (OYB) proposal update.
15. Station View Public Open Space update.
16. Climate Change update.
17. Village Planting Review
18. Parish Lengthsman
 - a) To consider monthly report
 - b) To review lengthsman's schedule further
19. Somerset Council matters
20. Finance and Risk
 - a) To approve annual schedule of payments
 - b) To review Quarter 1 Financial Statements
 - c) To review Risk Assessment.
 - d) To note income received
Interest

HSBC

£302.59

CCLA Public Sector Deposit Fund	£TBC
Unity Trust	£15.18
Library (fees and charges)	£81.54

e) To approve payments

Payments to be made by Direct Debit:	
BT (Telephone and broadband)	£83.06
Somerset Web Services (Email account)	£5.52
British Gas (Public conveniences Electric)	£80.45
EDF Energy (Library Electric)	£120.03

Payments to be made by Cheque:

Jack Council (Parish Lengthsman Work – June)	£TBC
A Shepherd Expenses (Office 365, Travel)	£43.79
A Shepherd Salary underpayment for June	£74.15
A Shepherd Salary to 10 th July and overtime payment to 10 th July (21.25 hours)	£673.75
AIS Cleaning Contractors Limited (Toilet and Library cleaning)	£738.86
HMRC (Tax and National Insurance Contributions)	£655.62
Mr C Back (Library Lease)	£800.00
Viking Payments (Stationery)	£79.96
Jordan Hewitt (Hanging Basket Hanging, Watering and Removal 2023)	£5288.40
Somerset Council (Grass cutting and dog bin emptying Q1)	£1584.89

21. To note planning permissions granted

Change of use of land from agricultural to domestic curtilage with erection of car port and agricultural storage building at Kingfisher, Eastcombe Farm, East Combe Lane, Bishops Lydeard (retention of works already undertaken) - Decision of Conditional Approval was made on 03/07/2023.

06/23/0011 Erection of a single storey extension to the side of The Cottage, Tithill Lane, Bishops Lydeard - Decision of Conditional Approval was made on 14/06/2023.

06/23/0013/T Application to carry out management works to one Cork Oak tree included in Taunton Deane Borough (Bishops Lydeard No.1) Tree Preservation Order 1977 at Warre House, Mount Street, Bishops Lydeard (TD90) - Decision of Conditional Approval was made on 12/06/2023.

06/23/0014/CMA Application to determine if Prior Approval is required for a change of use and conversion from commercial, business and service use (Class E) into 1 No. dwelling (Class C3) at 5 West Street, Bishops Lydeard - Decision of Prior Approval Approved (No Conditions) was made on 15/06/2023.

06/23/0015/T Application to fell one Sweet Chestnut and one plum tree, and to carry out management works to two Turkey Oaks, one Holm Oak and one Sweet Chestnut included in Taunton Deane Borough (Bishops Lydeard No.2) Tree Preservation Order 1997 at Lethbridge Park, Bishops Lydeard (TD705) - Decision of Conditional Approval was made on 07/06/2023.

22. To note planning applications refused/withdrawn

06/22/0027: Formation of parking spaces on part of green space at Quantock View, Bishops Lydeard - Refused

23. Any other business - for report only

24. Date of next meeting: Wednesday 9th August 2023, 7pm at Bishops Lydeard Village Hall