

BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs A Shepherd,
6 Farriers Green, Monkton Heathfield, Taunton, TA2 8PR
Phone: 07588571775 Email: clerk@bishopslydeard.org
<http://www.bishopslydeard.org.uk/>

3rd May 2023

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Bishops Lydeard and Cothelstone Parish Council.

You are summoned to attend the Annual Parish Council Meeting of Bishops Lydeard and Cothelstone Parish Council in the New Small Hall, accessed from the Mount Street entrance on Wednesday 10th May 2023 at 7.00pm at Bishops Lydeard Village Hall when the following business will be transacted.

Amy Shepherd

AGENDA

1. To elect a Chair of the Council and the Chair to declare acceptance of office.
2. To receive and note apologies.
3. To receive any declarations of interest in respect of items on the agenda.
4. Election of Vice Chair and the Vice Chair to declare acceptance of office.
5. Adoption of the minutes of the meetings held on 12th April 2023 and 19th April 2023.
6. To declare the General Power of Competence.
7. Committees and Working Groups
 - CIL Committee – to confirm members.
 - Road and Traffic Issues Working Group – to confirm members.
8. Election of Parish Council representatives to the following:
 - Village Hall Management Committee
 - Parish Path Liaison Officer
 - Bishops Lydeard MUGA
 - Member Auditor
 - Tree Officer
 - Community Library Partnership
 - Bishops Lydeard Almshouses
 - Climate Change Lead
 - Bishops Lydeard Events Committee
9. To review the Councils subscriptions to other bodies
10. Annual Review of:
 - Asset Register
 - Risk Assessment
 - Financial Regulations
 - Standing Orders
 - Code of Conduct

11. To review Council policies and procedures

Complaints Procedure
CIL Policy / Procedure
Privacy Policy
Subject Access Request Policy
Document Retention Policy
Data Protection Policy
Security Incident Policy

12. To confirm the Council's arrangements for insurance cover

13. To confirm the time and place of meetings of the Council

14. Clerk's Report

15. Chairman's Report

16. Comments from members of the public

17. Avon and Somerset Police Report

18. Planning applications for comment

[06/23/0007 Change of use of land from agricultural to domestic curtilage with erection of car port and gazebo at Fieldfare, Eastcombe Farm, East Combe Lane, Bishops Lydeard \(retention of works already undertaken\)](#)

[06/23/0008 Change of use of land from agricultural to domestic curtilage with erection of car port and agricultural storage building at Kingfisher, Eastcombe Farm, East Combe Lane, Bishops Lydeard \(retention of works already undertaken\)](#)

[06/23/0009 Erection of triple timber car port to serve Cuckoo, Nuthatch and Little Egret at Eastcombe Farm Barns, Eastcombe Farm, Bishops Lydeard \(retention of works already undertaken\)](#)

[06/23/0010 Replacement of conservatory to the rear of 23 Lethbridge Park, Bishops Lydeard.](#)

[06/23/0011 Erection of a single storey extension to the side of The Cottage, Tithill Lane, Bishops Lydeard](#)

[06/23/0013/T Application to carry out management works to one Cork Oak tree included in Taunton Deane Borough \(Bishops Lydeard No.1\) Tree Preservation Order 1977 at Warre House, Mount Street, Bishops Lydeard \(TD90\)](#)

19. Road and Traffic Issues update

To consider the recommendations of the Road and Traffic Issues Working Group

20. To discuss Woodland Walk Community Asset Transfer.

21. To report outcome of the auction in respect of Greenway Woods.

22. Preliminary discussion regarding the possible acquisition of a building for community use.

23. MUGA repairs / replacement update.

24. Station View Public Open Space update.

25. Climate Change update

26. Parish Lengthsman Report

27. To discuss the Darby Way Telephone Box refurbishment

28. To discuss the Whiskey Trail Right of Way proposed improvements and consider making a contribution towards the costs.

29. Somerset Council matters

30. Finance

To receive the annual accounts summary

To approve the annual governance statement

To note income received

Interest:

HSBC

£24.74

To approve payments

Payments to be made by Direct Debit:

BT (Telephone and broadband)

£83.06

Somerset Web Services (Email account)

£5.52

British Gas (Public conveniences Electric)

£TBA

EDF Energy (Library Electric)

£TBA

Payments to be made by BACS:

Jack Council (Parish Lengthsman Work – April)

£TBA

Clerks Expenses (Travel, Office 365, wages underpayment - April)

£128.44

AIS Cleaning Contractors Limited (Toilet and Library cleaning)

£669.12

Bishops Lydeard Church School (School Crossing

Contribution 2023/24)

£1000.00

J Lewin-Harris (Flower boxes plants and compost)

£209.70

Ted Lambe (Three flower boxes)

£TBA

31. To note planning permissions granted

No notifications received.

32. To note planning applications refused/withdrawn

13/22/0002 Conversion of outbuilding into ancillary accommodation with erection of extension at Fennington House, Fennington Lane, Kingston St Mary - Withdrawn on 18th April 2023.

33. Any other business - for report only

34. Date of next meeting: Wednesday 14th June 2023, 7pm at Bishops Lydeard Village Hall