



Accessibility Statement

This accessibility statement applies to www.bishopslydeard.org

This website is run by West Monkton Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Zoom in up to 300% without the text spilling off the screen
- Change colours, contrast levels and fonts

Instructions:

To alter the font type and size

- For improved visibility, our website allows you to increase (or decrease) the size of text and alter the choice of font, to suit your preferences.
 - All Browsers via mouse control
There are three AAA buttons at the top of each web page. Click these to increase or decrease the size of the text.
 - Internet Explorer Users
To alter the size of the text on this website, select 'View' (found on the menu bar across the top of your browser), then Text Size, and then your preferred size.
You can also hold down CTRL and use the mouse wheel at the same time to almost infinitely change the text sizes on our website
 - Mozilla Firefox Users
Use the mouse wheel (or hold down CTRL and use + key to increase font) to change the text sizes on our website.

To alter the choice of font:

- Internet Explorer Users
Open your 'Internet Options' window by going to 'Tools'
Under History, choose 'Fonts' and select your preferred style, then click 'OK'
Go to 'Accessibility' within 'Internet Options' and click on 'Ignore font styles/font sizes specified on Web pages'
Click 'OK'

To alter the colour of text and background

- You may find specific colours enable you to view our web site easier.
 - Internet Explorer Users
Under Tools choose 'Internet Options'
Under History, choose 'Accessibility' and click on 'Ignore colours specified on Web pages'
Click 'OK'
- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software

- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

Instructions:

Our website has been designed to allow Screen Readers to read our pages.

- You can use BrowseAloud to read web pages aloud to you. You can find out how to download and use BrowseAloud [here](#).
- We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

How accessible is this website?

We know some parts of this website are not fully accessible:

- Some downloadable documents are not in PDF format or are in PDF format but without bookmarks.

What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording for example, please use the details below to make your request:

Email: clerk@bishopslydeard.org

Call: 01823 412922

We'll consider your request and get back to you within 15 working days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: Amy Shepherd, Clerk clerk@westmonkton.net or phone 01823 412922.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

Contacting us by phone or visiting us in person

If you would prefer to visit the Parish Council in person, although the Parish Council does not have an office a meeting can be arranged. Please contact us to arrange an appointment.

Technical information about this website's accessibility

Bishops Lydeard Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances and exemptions listed below.

Non-accessible content

The content listed below is non-accessible for the following reasons:

Non-compliance with the accessibility regulations

- Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content). We plan to add text alternatives for all images by September 2020. When we publish new content we'll make sure our use of images meets accessibility standards.
- Some downloadable documents are not in PDF format or are in PDF format but without bookmarks.

Content that's not within the scope of the accessibility regulations

- PDFs and other documents. Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, we plan to either fix these or replace them with accessible HTML pages. The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix [example of non-essential document]. Any new PDFs or Word documents we publish will meet accessibility standards.

What we're doing to improve accessibility of our website:

- Regularly monitoring the accessibility of our website.
- Updating the images included on the website to that they have alternative text available.
- Making our PDF documents (created after 22nd September 2018) as accessible as possible. The accessibility regulations don't require us to fix PDFs or other documents published before 23rd September 2018, if they're not essential to providing our services but any new PDFs or Work document we publish will meet accessibility standards.

Preparation of this accessibility statement

This statement was prepared on 15th September 2020 and will be reviewed on an annual basis.

This website was last tested on 1st September 2020. The test was carried out by Siteimprove. This is a third-party platform to test the accessibility, quality and usability of the site.

