

ADOPTED

BISHOPS LYDEARD & COTHELSTONE PARISH COUNCIL

Clerk to the Council: Mrs M Rousseau, West View, West Bagborough, TA4 3EG

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Minutes of the Neighbourhood Planning Committee held in the Village Hall, Bishops Lydeard on Wednesday 19th September 2012, 7pm.

Persons present: Cllrs Allen, Davenport, Partington, Rigby

Persons absent: None

In attendance: 1 member of the public

001/12 Election of Chair

It was proposed by Cllr Davenport that Cllr Rigby be elected Chair and this was unanimously agreed.

002/12 Apologies

None

003/12 To receive a presentation from Cllr Allen on the process of preparing a Neighbourhood Plan

Cllr Allen gave his presentation on the process of preparing a Neighbourhood Plan. The following points emerged:

- The process is very bureaucratic and far from simple
- The TDBC Core Strategy cannot be changed by a Neighbourhood Plan (NP) but subsidiary conditions/requirements can be set out in the NP and once approved have to be taken into account by TDBC in any planning decision.
- There is no requirement to have a Neighbourhood Plan and there are no time limits involved, although implementation could take anything between 12 and 24 months.
- AS part of the process, the Parish Plan concluded some years ago could be revisited.
- The local community should be involved as much as possible including, amongst others, the school , the surgery, local businesses (in particular, the regional office of the Co op as opposed to the local branch) and sports clubs and associations. It was suggested that the Clerk should write to each of the stakeholders requesting that each nominates a representative to liaise with the Committee.
- Ultimately, there will be a referendum which will be decided by a simple majority of those who actually vote.
- Consideration needs to be given as to whether external consultancy advice should be sought or whether the Clerk has enough time and is suitably qualified to carry out the work involved. In any event, the Clerk will require a Certificate in Local Council Administration.
- There will be a potential source of income from the proposed Community Infrastructure Levy. As Bishops Lydeard has been designated a Major Rural Centre (together with Wiveliscombe), the Core Strategy requires the village to accommodate up to 200 new dwellings. The proposed CIL is currently at the rate of £125 per sq.m and the PC is likely to receive between 25% and 40% of that amount.
- Landowners should also be involved in the consultation process.
- It is most important that detailed records are kept of the processes and consultations carried out.

004/12. Other matters for report

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Cllr Davenport should arrange a meeting with Ann Rhodes of TDBC to ascertain what funding, advice and input generally would be available from TDBC.

Chair to write a short article for inclusion in Fiveways magazine and the village website.

Chair to arrange a meeting with one or more representative at Wiveliscombe to discuss their experiences in preparing their Neighbourhood Plan.

Cllr Allen advised the meeting that he would be standing down with immediate effect.

005/12 Date of next meeting

The next meeting of the Committee will be held on Tuesday 23rd October, 7pm, Bishops Lydeard Village Hall.